

# TARRINGTON PARISH COUNCIL

Parish Clerk: Mrs. J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ  
Tel: 01531 670036 email: [tarrington.pc@btinternet.com](mailto:tarrington.pc@btinternet.com) website: [www.tarrington.org.uk](http://www.tarrington.org.uk)

## Minutes of the Parish Council meeting held on Monday 15th January 2018 at 7.30pm

### Present

Councillors Janette Ward, Robert Hodges, Maggie Daron, Richard Fowler, Ian Howard, Trevor Kerr, Linzy Outtrim and Mike Tector

### In attendance

Backbury Ward Councillor John Hardwick  
Janet Chester – Parish Clerk

### Members of the Public: 4

<u>Item</u>	<u>Minute</u>	<u>Action</u>												
1.0	The Chairman Cllr Janette Ward welcomed everyone to the meeting <b>To Receive Apologies for Absence and Note the Reason – none</b>													
2.0	<b>To Receive and Record any Declarations of Interest and Written Requests for Dispensations -</b> <table border="1"> <thead> <tr> <th>Councillor Name</th> <th>Agenda Item</th> <th>Interest Declared</th> </tr> </thead> <tbody> <tr> <td>Cllr L Outtrim</td> <td>General</td> <td>Employee of Balfour Beatty</td> </tr> <tr> <td>Cllr R Hodges</td> <td>9.2 Payment to LECH</td> <td>LECH committee member</td> </tr> <tr> <td>Cllr J Ward</td> <td>9.2 Payment to LECH</td> <td>Lech committee member</td> </tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared	Cllr L Outtrim	General	Employee of Balfour Beatty	Cllr R Hodges	9.2 Payment to LECH	LECH committee member	Cllr J Ward	9.2 Payment to LECH	Lech committee member	
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3.0	<b>To Consider Approval of Minutes of Meetings held 13<sup>th</sup> November 2017.</b> <b>RESOLUTION:</b> The minutes of the meeting having previously been circulated were agreed and duly signed by the Chairman.													
4.0	<b>To Receive Brief Report from Backbury Ward Councillor John Hardwick</b>  Cllr Hardwick advised that Herefordshire Council cabinet recommend an increase in Council Tax of 4.9%. Work continues to slowly proceed on the Hereford Bypass and it can be hoped that further funding will soon be provided by Central Government to support the project. Route options will be publicised for consultation.													
5.0	<b>Public Participation Session for Local Residents to Raise matters relevant to the Parish Council</b>  Four residents who live in Church View were present at the meeting. They reported that two apple trees have recently fallen. One of the trees was completely dead and it has been removed and a tree surgeon has been employed to examine the other tree, which might be saved. The residents have paid themselves for this work. They also thanked the Parish Council for continuing to bear most of the cost of maintaining Jubilee Green.													

<p><b>6.0</b></p>	<p><b>Planning:</b></p> <p><b>6.1</b> To Consider any Planning Applications submitted to Herefordshire Council:- None</p> <p><b>6.2</b> To Note Decisions Received from Herefordshire Council - noted</p>	
<p><b>7.0</b></p>	<p><b>To Receive Update on Tarrington Neighbourhood Plan</b></p> <p>A meeting was held on 10<sup>th</sup> January and after receiving expert advice it was decided to continue with the NDP. The clerk is to write to landowners to ask if sites are still available and then a public consultation will take place to gauge residents views on the sites.</p> <p><b>RESOLUTION:</b> A timeline discussed at this meeting explaining the steps that will need to be taken leading up to the final examination and referendum will be sent to David Nicholson for his comments and to clarify his availability for 2018. As soon as he has responded, the N.D.P. timeline will be made public. The clerk will also investigate the availability of funding to support the completion of the N.D.P.</p>	<p><b>Clerk</b></p>
<p><b>8.0</b></p>	<p><b>Highways/Footpaths:</b></p> <p><b>8.1</b> To Note Weekly Reports from Balfour Beatty Locality Steward – noted</p> <p><b>8.2</b> To Discuss any New Highways / P3 Footpath Issues</p> <p>Footpaths Officer Cllr Ward reported the following:-</p> <p>TR3 from Tarrington Arms on A438 – replace fingerpost on A438.  TR5 from Aldersend Road, opposite Swan House to Tarrington Common Road via Tarrington Court – overgrown hedge reported on Hfd Council website.  TR9 from metal gate on A438 behind Barrs Orchard and Pound Close through churchyard to Church Lane – resident has cut back some of the hedge. Lengthsman to be asked to cut hedge further.  TR10 from School Lane, opposite The Vine to tarrington Common Woods. Signpost in Swallow Wood is on the ground and needs replacing.  TR15 from above Aldersend to Durlow. Lengthsman to replace gate and footbridge.  TR16 from above Aldersend Farm to Garbrook – volunteers required to clear path through vegetation.  TR7 from Leys Farm to Stoke Edith - fingerpost required.</p> <p><b>RESOLUTION:</b> The clerk will order materials required.</p> <p><b>8.3</b> To Discuss Maintenance and Signage of Jubilee Green</p> <p>The inside of the hedge needs drastic cutting back to a manageable height and width. The clerk has obtained a quote for carrying out the work, disposal of the waste and a further quote for ongoing annual maintenance which were both agreed. The clerk is also to arrange the cutting of the hedge from the roadside. The Parish Council has a responsibility for this maintenance because most of Jubilee Green is owned by the Parish Council as a public green space. Having listened to the residents' contribution to the discussion about Jubilee Green, it was decided that there was no need to either add to or change the signage which is already in place opposite the village car park. Instead</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>

	<p>a small sign will be installed on the gate leading to the public footpath to clarify its use. The post on this gate also needs repair.</p> <p><b>8.4 To Discuss Traffic Regulation Order Progress</b></p> <p>Work continues to progress regarding the Traffic Regulation Order. A map of the relevant stretch of the A438 road which Cllr Hodges had produced was viewed.</p> <p><b>RESOLUTION:</b> Cllrs Maggie Daron, Robert Hodges, Trevor Kerr and Linzy Outtrim will continue to complete the application. Mike Tector will consult with residents in Garbrook as a residents' petition is required as part of the application process.</p>	<b>MD/RH/LO /TK/MT</b>
<b>9.0</b>	<p><b>Finance:</b></p> <p><b>9.1 To Note Financial Report and Bank Balances</b></p> <p>Noted. Bank Balances as at 5<sup>th</sup> December 2017 current account £27616.78 and reserve account £10040.54</p> <p><b>9.2 To Consider Payments of Outstanding Accounts: -</b></p> <p>000786: Autela Payroll Services – Q3 - £38.40  000787: HALC – Hot Seat Training - £36.00  000788: LECH – room hire - £26.25  000789: J Chester – clerk salary &amp; expenses Nov/Dec – as agreed  000790: HMRC – PAYE Nov/Dec - £45.20</p> <p><b>RESOLUTION:</b> All above payments agreed.</p>	<b>Clerk</b>
<b>10.0</b>	<p><b>Information Section / Correspondence / Discussion:</b></p> <p><b>10.1 To Review Information and Outstanding Actions</b></p> <p>Reviewed and updated</p> <p><b>10.2 To Receive Reports from any meetings attended</b></p> <p>Cllr Daron had attended the HALC AGM on 25<sup>th</sup> November. There were a number of interesting guest speakers including topics of a talk on loneliness, promoting Skype in parish council meetings, parish council insurance and the "On the Verge" scheme. Cllr Outtrim and the clerk attended Balfour Beatty parish briefings outlining the highway maintenance completed and plans for future maintenance.</p> <p><b>10.3 To Note any meetings and/or training dates and decide attendees - none</b></p>	
<b>11.0</b>	<p><b>Items for Next Parish Council Meeting</b></p> <ul style="list-style-type: none"> <li>- Notice Boards</li> <li>- NDP</li> </ul>	<b>Clerk</b>
<b>12.0</b>	<p><b>To Confirm Date and Time of Next Scheduled Meeting</b></p> <p>Next ordinary scheduled meeting confirmed as Monday 12th March 2018, 7.30pm at</p>	

Lady Emily Community Hall  The Chairman declared the meeting closed at 21.34pm  Signed..... Chairman	Dated.....
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## INFORMATION SHEET

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- Budget 2018/19 updated to show precept request
- Extra ordinary PC / NDP meeting arranged

### GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- Herefordshire Rural Hub – December & January newsletters \*
- Herefordshire Council –Licensing Representation Guidance \*
- Herefordshire Council, NDP Team – Newsletter 16 \*
- Pixley NDP Reg 14 Consultation \*
- Yarkhill NDP Consultation \*
- SNT December and January newsletters \*
- Tarrington Weather Station \*
- Neighbourhood Watch Enquiry \*

\* Circulated to Cllrs.

**Outstanding Actions** – These are the consolidated actions outstanding after the last meeting:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
Jan 2017	7	Clerk / All	Ongoing	Explore how to proceed NDP & grant options
Jan 2017	10.3	RH	Ongoing	Investigate options for motion sensor light for Church View carpark
July 2017	10b	JW	Complete	Liaise with lengthsman re clearance of TR5 footpath
July 2017	10b	JW/RH	Ongoing	Tour parish to identify defects to report
July 2017	10c	MD/RH/TK	ongoing	Progress TRO forms
Sept 2017	9.5	Clerk	Complete	Request quote for jubilee green hedge maintenance
Sept 2017	10.3	Clerk / JW/MD/MT	Complete	Arrange finance working group meeting to discuss 2018/19 budget and precept
Sept 2017	10.4	Clerk	Complete	Arrange new bank forms
Sept 2017	11.6	MD	complete	Forward HC Power Point presentation on Waste & Minerals

**PLANNING RECORD (last six months – for older applications please visit [www.herefordshire.gov.uk](http://www.herefordshire.gov.uk))**

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
	171777	Land Between Garbrook and Little Tarrington Common Road, Little Tarrington, HR1 4JA (amended application) Proposed mixed use development	A vote was taken, the result was 4 for, 2 against. The Parish Council thus support the application but would draw attention to the caveats in their previous reply dated 9 <sup>th</sup> June	GRANTED 15.11.17

		compromising 15 dwellings including 5 affordable, 2 live-work units and associated roads and footpaths, junction improvements, sustainable drainage, informal public open space, hedgerow and tree planting		
	<b>173340 &amp; 173342</b>	<b>Oak House, Tarrington, HR1 4JF</b> Proposed garage block, front porch and conservation roof light.	<b>PC Comment:</b> The Parish Council have no objections	
	<b>172964</b>	<b>3 Pound Close, Tarrington, HR1 4AZ</b> Proposed first floor side extension to form 2 bedrooms	<b>PC Comment:</b> The Parish Council have no objections	GRANTED 8.11.17

DRAFT