

## TARRINGTON PARISH COUNCIL

Parish Clerk: Janet Chester  
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### Minutes of the Parish Council meeting held on Monday 29th September 2014 at 7.30pm

#### Present

Councillors R Hodges (chairman), J Hodges (vice-chairman), M Daron, P Grey, J Tallis, J Ward, & C Winter

#### In attendance

Backbury Ward Councillor John Hardwick  
Janet Chester – Parish Clerk  
Nick Sherwood and Eithne George – Pomona Solar Co-op

#### Public: 1

The chairman welcomed everyone to the meeting.

**1/9/14 Apologies for absence** - none

**2/9/14 Declarations of Interest and Requests for Dispensations** -

Cllr Name	Agenda Item	Interest Declared	Nature of Interest
Cllr R Hodges	9b payment to Tarrington Church 10c LECH	NDPI	Member of PCC Member of Hall committee
Cllr J Tallis	9b payment to LECH & self	NDPI	Member of hall committee
Cllr J Ward	9b payment to Tarrington Church 10c LECH	NDPI	Member of PCC Member of Hall committee

**3/9/14 Public Participation Session for Local Residents to raise matters relevant to the Parish Council**

No matters raised

**4/9/14 To approve the minutes of the Annual Parish Council meeting held on Monday 14<sup>th</sup> July 2014 (previously circulated)**

The minutes of the meeting were agreed as a true and accurate record and were duly signed by the chairman.

**5/9/14 To receive brief report from Ward Councillor John Hardwick**

Cllr Hardwick advised that Herefordshire Council 2015/16 budget consultation is running until 10<sup>th</sup> October with an opportunity to access an online budget simulator.

Herefordshire Council moved in August from its Brockington site to Shire Hall and Plough Lane, Hereford. The sale of Brockington is forecast to

#### Action

raise circa £1.5 million. The upgrade of Shire Hall has cost £2.8 million to date against a budget of £2 million but savings are anticipated in the longer term.

Herefordshire Council's Core Strategy was submitted for inspection last week and all being well will be available for examination early in 2015. A feasibility study on a rail link to Rotherwas has started and an eastern bypass of Hereford is still being pushed to ease the increased traffic and congestion around Holme Lacy & Mordiford.

### **6/9/14 Planning**

The chairman welcomed Nick Sherwood and Eithne George from Pomona Solar Co-op who had come to give a brief presentation on planning application P142646/F.

A presentation was given (attached) and questions answered after which Mr Sherwood and Ms George were thanked and left the meeting.

#### **a) Planning Applications to be considered:**

##### **P142646/FH Land at Stoke Edith Estate Office, HR1 4HG**

Proposed construction of a 300kw ground mounted solar array and inverter shed

**PC Comment:** The Parish Council support this application

**Clerk**

#### **b) To note the withdrawal of paper copies of planning applications with effect from November 2014 - noted**

#### **c) Considered Applications - none**

**c) To note decisions of Herefordshire Council on planning applications:** as per the planning record (circulated) and Herefordshire Council website - noted

### **7/9/14 Tarrington Neighbourhood Plan**

Cllr Tallis reported that the questionnaire has been printed and is being distributed and collected back next week for analysis of the results by the end of October.

Cllr Daron will forward copies of any minutes since April to the clerk.

**RESOLVED**

**NDP Group / Clerk**

### **8/9/14 Highways and Footpaths:**

#### **a) To receive any new highway issues and updates**

The clerk is to chase landowners written to regarding overgrown trees encroaching onto the highway between Woodsend and Little Tarrington. A parish walk with the new locality inspector is planned for 15<sup>th</sup> October. The clerk is to chase the locality steward regarding the self-help verge repair in Pound Close.

**Cllrs / Clerk**

The clerk is to write to the landowner requesting the cutting back of hedges to improve visibility when accessing the A438 from Station Road. The clerk is to invoice Fownhope Parish Council for hire of the SID in April and July

**Clerk**

New grit/salt bins are to be requested for Durlow Lane and Tarrington Common Lane and the bin near Leys Farm needs to be re-sited as it is currently over a water hydrant. **RESOLVED**

## b) Works for the Lengthsman

All verges need cutting and road signs need to be cut around to be visible. The verge needs trimming between the bridge and The Gables at Little Tarrington. The signs in Church Lane need strimming around and the verge mown. Cllrs Hodges and Tallis to forward list of required jobs to the clerk.

Clerk

Cllr J Hodges and J Tallis

## c) Update from Footpaths Officer

All footpaths are currently clear. A new footpaths notice board is to be put up in front of the community hall and a sign put on the other notice boards advising of footpath and walks information is available on this new board at the hall. Cllrs Grey and Ward to liaise. **RESOLVED**

Cllr Grey and Ward

## 9/9//14 Finance:

a) To note finance report (previously circulated) – noted

## b) Payments approved: **RESOLVED**

- 618: Grant Thornton – external audit fee - £120.00
- 619: Rich Morgan – grass cutting June-Aug - £293.50
- 620: Lady Emily Community Hall – hall hire - £60.00
- 621: Vikki Avery - website hosting fee Oct 2013- June 2014 - £151.11
- 622: Data Orchard CIC – NDP support - £330.00
- 623: SLCC – Practitioners Guide - £23.00
- 624: J Chester – clerk Salary & Expenses July, Aug & Sept 2014 - as agreed
- 625: ABC Print Ltd – NDP questionnaire printing - £606.00
- 626: Tarrington Church – annual maintenance of churchyard – £500.00
- 627: J Tallis – reimburse NDP expenses - £56.47
- Direct debit – PWLB – loan repayment - £1439.49

## c) New Financial Regulations

The clerk has merged the current regulations with the new recommended regulations and circulated the draft to all councillors for reading prior to the meeting. The new regulations were discussed and councilors agreed to adopt them. **RESOLVED**

## d) Precept requirement 2015/16

The clerk has received notification from Herefordshire Council that they wish to be advised of the parish council's precept requirement by 31<sup>st</sup> December 2014. A meeting of the finance working group was arranged for Wednesday 29<sup>th</sup> October to discuss the 2015/16 budget and make a recommendation to full council at the November meeting for approval. **RESOLVED**

Cllrs R Hodges, J Hodges,  
Grey, Tallis & Ward / Clerk

## 10/9/14 Correspondence / Discussion:

### a) Ledbury Rural Parishes Cluster Group

Cllr Tallis reported that at the Cluster Group September meeting parish councils were asked to decide if they wished for this group to carry on or be dissolved. The decision was split around 50/50 between member parishes and those wishing to continue did not want an increase in

contribution. After discussion it was agreed that the cluster group would continue to meet on a more informal basis with no contributions or costs involved. The next meeting is at Tarrington on Wednesday 19<sup>th</sup> November and all 14 parishes are to be invited to attend. If this meeting in November was not well supported by neighbouring parishes the parish council agreed that the cluster group would have become sufficiently disjointed for it to no longer remain part of. **RESOLVED**

#### **b) Village Green / Jubilee Green**

It was thought that the houses on Church View may benefit from the green but not the rest of the village. It was AGREED to wait for the responses to a question be in the Neighbourhood Plan questionnaire to see if villagers are aware of the green and if they use it, before any decision is made. A village green sign is also to be installed advising that everyone is welcome. The benches are to be cleared of ivy and wood removed from the car park spaces **RESOLVED**

All Cllrs

#### **c) Lady Emily Community Hall Maintenance**

Cllr Tallis advised that maintenance costs of around £25k are required. Work anticipated to start in spring 2015. High level work is being prioritized and this is anticipated to cost around £13k. Quotes have been obtained for scaffolding and the parish council were asked to consider paying for the cost of £5600 for this scaffolding.

Members not having a declared interest in the hall discussed this and agreed that as the parish council has capital reserves available the cost of £5600 plus VAT would be met by the parish council. **RESOLVED**

All Cllrs

#### **d) Storage of Tarrington Parish Council Archive Documents**

The new clerk had contacted Masefield Solicitors about the costs involved for storage of the parish council's original legal documents. They are happy to hold them securely at no charge. Councillors agreed for the clerk to take copies for our records of the documents and take the originals to Masefields. **RESOLVED**

Clerk

#### **e) Council Policies**

The clerk has drafted and circulated new policies to all councillors for adopting at the November meeting. **RESOLVED**

All Cllrs / Clerk

#### **11/9/14 Training / Meetings:**

##### **a) To note dates of upcoming meetings and make note of any required places –**

Herefordshire Council 2015/2016 Budget Consultation Update 1<sup>st</sup> October 6pm Blind Cottage Hereford

##### **b) To receive report from meetings attended –**

Cllr Tallis and the clerk had attended Balfour Beatty Parish Briefing events and had brought leaflets for other councilors information. The clerk had circulated the presentation that had been given. The lengthsman and P3 schemes are being merged for re-launch in April 2015. New Led lighting is replacing much of the old lighting in the county.

**12/9/14 To Note Information & Outstanding Actions Sheet (previously circulated)** – reviewed and action sheet amended accordingly

**13/9/14 To raise items for next scheduled Parish Council Meeting (no discussion)**

- Precept requirement 2015/2016
- Parish Council Policies
- Neighbourhood Development Plan
- Notice Boards

**14/9/14 To confirm the date of the next meeting**

Monday 10th November at 7.30pm

**The Chairman declared the meeting closed at 9.46pm**

**Signed..... Dated.....**