

## TARRINGTON PARISH COUNCIL

Parish Clerk: Janet Chester  
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### Minutes of the Parish Council meeting held on Monday 13th July 2015 at 7.30pm

#### Present

Councillors R Hodges (chairman), A Bush, M Daron, P Grey, J Ward & C Winter

#### In attendance

Backbury Ward Councillor John Hardwick  
Janet Chester – Parish Clerk  
Mike Tector

#### Public: 1

The chairman welcomed everyone to the meeting.

**1/7/15 Apologies for absence** - Cllr John Tallis (holiday)

**2/7/15 Declarations of Interest and Requests for Dispensations** - none

Cllr Name	Agenda Item	Interest Declared	Nature of Interest
R Hodges	10e Childrens Play Area	NDPI	LECH member
R Hodges	11a PCC grant request	NDPI	PCC member
J Ward	11a PCC grant request	NDPI	PCC member

#### **3/7/15 Public Participation Session for Local Residents to raise matters relevant to the Parish Council**

No matters were raised

#### **4/7/15 To approve the minutes of the Parish Council meeting held on Monday 11<sup>th</sup> May 2015 (previously circulated)**

The minutes were agreed as a true and accurate record and were duly signed by the chairman.

#### **5/7/15 Cllr Vacancies –**

Mike Tector was proposed by Cllr Hodges, seconded by Cllr Winter and unanimously co-opted onto the parish council. All required forms were completed and signed. The clerk will inform Herefordshire Council. **RESOLVED**

#### **6/7/15 To receive brief report from Ward Councillor John Hardwick**

Cllr Hodges congratulated Cllr Hardwick on regaining the Backbury Ward seat at the May elections.

Cllr Hardwick reported that Herefordshire Council was an all conservative cabinet. The Conservatives had won 29 seats a majority of 5, Its Our County 12, Independents 8, Liberals 2 and Green 2. All county councillors are to undergo training to understand the process of being a ward councillor. Cllr Hardwick has been appointed onto a number of committees. He is vice-chairman of the

#### Action

Clerk

planning committee and sits on the River Lugg Internal Drainage Board, Wye Valley AONB advisory group, Herefordshire Council General Overview & Scrutiny Committee and the Task & Finish Group on council smallholdings. He reported that school transport costs are to increase for those pupils not attending the catchment high school in September as Herefordshire Council are withdrawing the subsidy of £700. The Core Strategy has added a recent modification on wind turbines but it is hoped it will be adopted in September.

#### **7/7/15 Correspondence/Discussion/Communication/Consultations**

##### **a) Election of representative onto Lady Emily Community Hall Committee**

John Wilesmith was elected for a three year appointment. **RESOLVED**

##### **b) To compile a parish "wish list" for any Section 106 or Community Infrastructure Levy monies**

After discussion the main priorities were:-

- School Lane highway improvements, footpath and passing places
- Bus Service
- A438 road junction improvements
- Footpath TR3 improvements
- A438 road crossing
- A438 extension of buffer speed limits and at Garbrook
- Parish hall upgrades
- Playground improvements
- Bus Stop improvements

**RESOLVED** The clerk will forward this list to Yvonne Coleman at Herefordshire Council

Clerk

#### **8/7/15 Planning**

##### **a) Planning Applications to be considered:**

###### **151518 – Waggoners Cottage, Little Tarrington, HR8 4JA**

Proposed replacement of all existing windows and external doors

**PC Comment:** The parish council support this application

Clerk

##### **b) Considered Applications - none**

**c) To note planning record (circulated) and decisions of Herefordshire Council on planning applications:** as per the planning record and Herefordshire Council website - noted

#### **9/7/15 Update on Tarrington Neighbourhood Plan**

Cllr Tallis had sent through a report advising that a further grant of £6346 had been applied for to cover the work to be undertaken over six months to early 2016. A contract will be drawn up with a new consultant soon after confirmation of the grant being received. The steering group have received illustrative layouts from the two larger sites under consideration. The current programme points towards completion of the process and adoption of the NDP after referendum in May / June 2016.

#### **10/7/15 Highways and Footpaths:**

##### **a) To receive any new highway issues and updates**

The road surface outside Sparchell Cottage is in need of repair, the locality steward has visited. The footpath /verge between The Myrtles and the Old Police House is overgrown and needs trimming and also along to Garbrook. The verge

along School Road needs cutting, There are potholes by Bramble Cottage needing repair. **RESOLVED**

**b) Procurement and installation of some new street name signs**

Deferred to September meeting. Cllrs to think about what signs are required, where and the style of the sign. The clerk will get some examples and quotes. **RESOLVED**

**c) Litter bins / Dog Fouling**

The clerk is to request a new litter bin by Waggoners Cottage in LittleTarrington for use primarily by campsite users from Herefordshire Council. Dog fouling signs are to be placed around the village and also a piece put in the Tatler to encourage people to pick up their dog mess. **RESOLVED**

**d) Jubilee Green Maintenance**

The ditch opposite Jubilee Green has been dug out and is possibly a bit dangerous. The clerk is to ask the locality steward to view it and report back so that clarification can be forwarded to the lengthsman. **RESOLVED**

**e) Childrens Play Area**

The childrens play area is owned by the community hall. Annual ROSPA inspections are undertaken. The play area is currently closed as repairs are needed to some of the equipment. Finance and grant opportunities are being investigated.

**f) New Lengthsman Scheme**

An Annual Plan of works has been agreed. The clerk is waiting for the lengthsman to provide costs. Once these have been received the clerk can contact Balfour Beatty. **RESOLVED**

**g) Works for the Lengthsman**

Cllrs Hodges & Grey will tour the parish and report any required work to the clerk. **RESOLVED**

**h) Update from Footpaths Officer**

Footpath TR10 needs reinstating and the hedge along TR9 needs cutting back at the Barrs Orchard / Pound Close boundary by the landowner. The clerk is to check who owns it. The clerk is to chase the locality steward for a meeting to discuss the access from footpath TR3 onto the A438. **RESOLVED**

**11/7/15 Finance:**

**a) To consider request for £500 grant towards Tarrington PCC churchyard maintenance**

This was discussed and agreed. **RESOLVED**

**b) To note finance report and bank balances (previously circulated) – noted**

**c) Payments approved: RESOLVED**

646: M E Townsend – Internal Audit Fee - £156.00

647: LECH – hall hire NDP 9&15 April - £30.00

648: EZ Hosts Ltd – website hosting annual fee - £69.99

649: J Chester, clerk – Salary & Expenses May & June 2015 – as agreed

650: CJ Bayliss (Hfd) Ltd – LECH scaffolding - £6693.00

Clerk

Clerk / All Cllrs

Cllr Ward

Clerk

Clerk

Cllrs Hodges & Grey

Clerk

683: R Morgan – grass cutting - £160.00  
 684: Tarrington PCC – churchyard maintenance - £500.00  
 685: AON Insurance – annual premium - £315.84  
 686: HALC – annual subscription - £348.74

### **12/7/15 Training / Meetings:**

#### **a) To note dates of upcoming meetings and make note of any required places –**

22<sup>nd</sup> July Herefordshire Council Budget Consultation Shire Hall 6.30pm

17<sup>th</sup> August and 17<sup>th</sup> September - HALC offices 7pm – 9pm - Transparency funding for smaller councils

#### **b) To receive report from meetings attended –**

HALC Eastern Area AGM – Thursday 9<sup>th</sup> July 7.30pm at Colwall. The clerk attended. Cllr Tallis had forwarded his apologies. Cllr Tallis was nominated onto the HALC executive committee.

Herefordshire Council New Councillors briefing 23<sup>rd</sup> June and 9<sup>th</sup> July - Cllrs Bush, Daron, Ward and Winter and the clerk had attended this useful event which had outlined the role of parish councillors and parish councils.

#### **13/7/15 To Note Information & Outstanding Actions Sheet (previously circulated) – reviewed and action sheet amended accordingly**

#### **14/7/15 To raise items for next scheduled Parish Council Meeting (no discussion)**

- Broadband update
- Good Neighbour Scheme
- Play Area
- Drain problem / household waste in the brook at Garbrook
- Street Signs
- 2016/17 Precept
- Pub use

#### **15/7/15 To confirm the date of the next meeting**

Monday 21st September 2015 at 7.30pm

**The Chairman declared the meeting closed at 9.44pm**

**Signed..... Dated.....**

All Cllrs