

TARRINGTON PARISH COUNCIL

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Minutes of the Parish Council meeting held on Monday 11th July 2016 at 7.30pm

Present

Councillors P Grey (chairman), A Bush, M Daron, R Hodges, J Tallis, M Tector, C Winter & J Ward

In attendance

Backbury Ward Councillor John Hardwick
 Janet Chester – Parish Clerk

Public: 2

ITEM	MINUTE	ACTION																				
	The chairman welcomed everyone to the meeting.																					
1.0	Apologies for absence - none																					
2.0	Declarations of Interest and Requests for Dispensations -																					
	<table border="1"> <thead> <tr> <th>Cllr Name</th> <th>Agenda Item</th> <th>Interest Declared</th> <th>Nature of Interest</th> </tr> </thead> <tbody> <tr> <td>Cllr R Hodges</td> <td>10.2</td> <td>NDPI</td> <td>Member of PCC</td> </tr> <tr> <td>Cllr P Grey</td> <td>10.2</td> <td>DPI</td> <td>Member of PCC</td> </tr> <tr> <td>Cllr R Hodges</td> <td>10.5 (724)</td> <td>DPI</td> <td>Member of LECH</td> </tr> <tr> <td>Cllr J Tallis</td> <td>10.5 (724)</td> <td>DPI</td> <td>Member of LECH</td> </tr> </tbody> </table>	Cllr Name	Agenda Item	Interest Declared	Nature of Interest	Cllr R Hodges	10.2	NDPI	Member of PCC	Cllr P Grey	10.2	DPI	Member of PCC	Cllr R Hodges	10.5 (724)	DPI	Member of LECH	Cllr J Tallis	10.5 (724)	DPI	Member of LECH	
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3.0	To Consider Approval of the Minutes of the Parish Council meetings held on Monday 9th May 2016 and 15th June 2016 (previously circulated)																					
	The minutes were agreed as a true and accurate record and were duly signed by the chairman																					
4.0	To receive brief report from Ward Councillor John Hardwick																					
	At Herefordshire Council's AGM on 20 th May Tony Johnson was re-elected leader, Cabinet changes were made and Graham Powell was dropped from cabinet and David Harlow appointed with Nigel Shaw to assist him. At a meeting on 6 th June the Southern Link Road from the A49 roundabout at The Grafton Inn to the Clehonger turn on the A465 was passed. Three referendums have been held for Neighbourhood Plans.																					
5.0	Public Participation Session for Local Residents to raise matters relevant to the Parish Council																					
	A resident from Little Tarrington raised concerns about the condition of the lane and the amount of litter in the lane. Litter and dog poo bags are dropped in the passing bay and by the railway bridge. A number of potholes need repair, overgrown hedges on the main road need trimming and white lines reinstating. The Clerk and Councillors will investigate and bring their findings to the September parish council meeting.	ALL																				
6.0	To Review and Adopt the following policies for Tarrington Parish Council																					
	6.1 Financial Regulations																					
	The clerk has made amendments to the regulations in accordance with National guidelines, after a slight amendment which was initialled these were agreed and ADOPTED.																					

	<p>6.2 Emergency Resilience Plan</p> <p>Plan are being drafted nationally so it was AGREED to defer until further information received from HALC RESOLVED</p> <p>7.0 Planning:</p> <p>7.1 To Consider Planning Applications referred for comment: 161681 – Framfield, Church Lane, Tarrington, HR1 4EU T1 Large Cedar Tree – remove third forked branch from base of trunk and remove largest part of lowest limb to base P C Comment: The Parish Council support this application and trust that Herefordshire Council will seek expert advice</p> <p>7.2 To Note Decisions Received from Hereford Council: 161027: Church Hill, Church Lane, Tarrington, Hereford, HR1 4EU Upgrade fabric of existing cottage, demolition of flat-roofed extension and replacement with pitched roof two storey extension GRANTED 25.5.16</p> <p>8.0 Highways and Footpaths:</p> <p>8.1 To Note Reports from Maynard Smith, Balfour Beatty Locality Steward</p> <p>The weekly reports from Backbury ward locality steward Maynard Smith were noted.</p> <p>8.2 To Note Balfour Beatty Briefing Note re supply of PROW materials to parishes</p> <p>Balfour Beatty had circulated a note advising that PROW materials would not be provided FOC in future. Parish Councils will now have to purchase them using money from the P3 grant. A list of costs was noted. Changes are also being made on sandbag provision. The clerk was asked to circulate the lengthsman and P3 budgets to all councillors.</p> <p>8.3 To Receive any new highways or footpath issues</p> <p>The verge outside The Gables Little Tarrington needs strimming back to make road signs visible. Cllr Hodges will speak to owner. Grips need clearing in School Lane. The roadside footpath along the A438 needs clearing. Cllr Grey and Cllr Tallis will tour the parish and report any required works to the clerk. The clerk is to ask the Locality Steward to speak to the owners of parked cars blocking the pavements at Garbrook. The clerk can send letters regarding cutting back overgrown hedges. RESOLVED</p> <p>9.0 Information Section / Correspondence / Discussion</p> <p>9.1 To Receive and Agree Nominations for HALC Executive Committee</p> <p>Cllr John Tallis was nominated and forms signed to be sent to HALC by the clerk. RESOLVED</p> <p>9.2 To Confirm purchase of benches and agree purchase of materials for installation</p> <p>It was AGREED for the clerk to purchase materials to fix benches into a secure base. RESOLVED</p> <p>9.3 To Receive Update on the Good Neighbour Scheme</p> <p>Cllr Winter advised that there was considerable ambivalence in Tarrington at present so this matter will be reviewed after the NDP referendum. Cllr Winter will contact Fownhope surgery as they may be doing a similar scheme. RESOLVED</p> <p>9.4 Bus Shelter</p>	<p>Clerk</p> <p>Clerk</p> <p>RH/PG/JT</p> <p>Clerk</p> <p>Clerk</p> <p>CW</p> <p>PG/RH</p>
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10.0	<p>It was suggested that the old shelter be demolished to improve access and visibility to the footpath. Cllrs Grey and Hodges will carry out a survey and take photos. It was suggested that the materials could be freecycled. RESOLVED</p> <p>9.5 Speed on A438 at Garbrook</p> <p>Members felt that the speed limit through Tarrington needs to be extended to incorporate Garbrook to improve safety when crossing the road to use the bus stop. The clerk will arrange a meeting with Herefordshire Council Highways to discuss options / Traffic Regulation Order and funding. RESOLVED</p> <p>9.6 Church Car Parking</p> <p>Parking at the top entrance to the church is limited and a suggestion of plastic mesh on the verge was suggested. Members will liaise with the PCC and ask for feedback from residents. RESOLVED</p> <p>9.7 To Review Information Sheet and Outstanding Actions</p> <p>The Information sheet was reviewed and updated. The Neighbourhood Development Plan held an open meeting on 8th July. The landscape assessment and report have been received together with a further grant. Cllr Daron will send documents to be put onto the website.</p> <p>Finance:</p> <p>10.1 To Review Parish Council Insurance Policy and Decide Provider</p> <p>The clerk had obtained three “like for like” quotes which were considered by members. It was decided that Zurich be appointed provider for the next three years. RESOLVED</p> <p>10.2 To Consider grant request from Tarrington PCC</p> <p>Cllr Grey left the room beofre this matter was discussed.</p> <p>A letter requesting a grant towards maintenance of the churchyard was read out by the vice-chairman Cllr Tallis. A donation of £700 was agreed. A copy of our donations and grants policy will be sent with payment and a request for a discusssion regarding the churchyard maintenance with the PCC. RESOLVED.</p> <p>Cllr Grey re-entered the room.</p> <p>10.3 To Note and Agree NALC Salary Award Pay Scales</p> <p>The HALC Information Corner 21st June advised that the NJC had reached an agreement on new pay scales for 2016-17 to be implemented immediately and backdated to 1.4.16 and new pay scales for 2017-18 to be implemented from 1.4.17. It was AGREED to amend the clerks salary accordingly. An annual appraisal is to be arranged. Cllrs Grey and Daron will form a draft appraisal scheme to be discussed further at the September meeting. RESOLVED</p> <p>10.4 To Review Bank Signatories</p> <p>The bank signatories are currently Cllrs Hodges, Daron, Tallis and Ward. No changes were deemed necessary. RESOLVED</p> <p>10.5 Payments of Outstanding Accounts Approved: RESOLVED</p> <p>000717: ME Townsend – internal audit - £156.00 000718: Richard Morgan – grass cutting - £254.00 000719: EZ Hosts Ltd – annual website hosting fee - £96.00 000720: J Wilesmith – NDP printing reimbursement - £113.69 000721: Data Orchard – NDP questionnaire - £96.00 000722: Carly Tinkler – NDP Landscape Assessment - £2000.00 000723: LECH – room hire May/June - £52.50</p>	<p>Clerk</p> <p>All</p> <p>MD/Clerk</p> <p>Clerk</p> <p>All</p> <p>PG/MD</p>
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- A Bush, Herefordshire Council – Herefordshire Council funding update May & June *
- A Bush, Herefordshire Council – Hfd Council Budget Consultation invitation *
- A Bush, Herefordshire Council – Hfd Council Community Governance Review *
- A Bush, Herefordshire Council – Good Neighbour Scheme Toolkit *
- HALC – Information Corner 21st June *
- West Mercia Police – SNT Newsletter June *

* Circulated to Cllrs.

Outstanding Actions - These are the consolidated actions outstanding after the last meeting held on 9TH MAY 2016:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
Nov 2015	6b	CW/JW	Complete	Investigate Good Neighbour Scheme further
Nov 2015	9c	RH /clerk	Complete	Village Map showing road names to be produced and put on website and notice boards
Jan 2016	6b	JT	Complete	Apply for Public Green Spaces Community Grant Scheme
Jan 2016	6b	clerk	Complete	Investigate positioning of bench at Barrs Orchard entrance
March 2016	8c	RH		Produce map for Open Green Spaces
March 2016	11b	JT	Complete	Forward report from Information Overload training course
May 2016	11c	RH		Check who is responsible for rubbish on churchyard road
May 2016	14d	clerk	Complete	Obtain further info re hall insurance contribution
May 2016	15a	clerk	Complete	Purchase benches

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
22.10.15	153015	Swan House, Tarrington, HR1 4EU Proposed internal works, new window, reinstatement of two windows within existing opening, replace French doors and replace porch door and frame	PC note that some work has already been done and ask Hfd Council if building regs, conservation officer and English Heritage have been consulted as it is a listed building. PC disappointed that application is retrospective	GRANTED 11.1.16
3.12.15	153149/153150	The Forge, Tarrington, HR1 4HX Proposed conversion of former forge into one self-contained holiday accommodation	PC support this application but make following observations: off road parking arrangements are unclear and require clarification. The property is 10m away from a running brook. PC asks that breathable sympathetic materials are used.	GRANTED 10.5.16
12.1.16	153770/EN	Land adj to The Millpond, HR1 Installation of a third wire to an existing overhead line using existing support positions		NO OBJECTION 5.2.16
15.4.16	161027	Church Hill, Church Lane, Tarrington, HR1 4EU Upgrade fabric of existing cottage, demolition of flat-roofed extension and replacement with pitched roof two storey extension	PC support this application and feel that the attractive design will enhance its surroundings and the village	GRANTED 25.5.16