

TARRINGTON PARISH COUNCIL

Parish Clerk: Mrs. J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: tarrington.pc@btinternet.com website: www.tarrington.org.uk

Minutes of the Parish Council meeting held on Monday 10th July 2017 at 7.30pm

Present

Councillors John Tallis, Maggie Daron, Robert Hodges, Trevor Kerr, Mike Tector and Janette Ward

In attendance

Backbury Ward Councillor John Hardwick
Janet Chester – Parish Clerk

Members of the Public: 13

<u>Item</u>	<u>Minute</u>	<u>Action</u>
1.0	<p>Vice-Chairman Cllr John Tallis took the chair</p> <p>To Receive Apologies for Absence and Note the Reason - none</p>	
2.0	<p>To Note the Resignation of former Chairman Paul Grey</p> <p>Paul Grey had forwarded his letter of resignation which was sadly noted. Thanks and appreciation were expressed for his efforts as both a Councillor and Chairman during a difficult time for the parish council.</p>	Clerk
3.0	<p>To Elect a new Chairman of the Parish Council and receive Signature on Declaration of Acceptance of Office Form</p> <p>Cllr Tallis was not willing to become Chairman. Cllr Ward was nominated by Cllr Hodges and seconded by Cllr Tector. There being no other nominations Cllr Ward was elected and duly signed the necessary forms.</p> <p>Cllr Ward requested that Cllr Tallis continued to chair the meeting as she had not done any preparation for chairing this meeting, the council agreed to this request. RESOLVED</p>	All
4.0	<p>To Elect a new Vice-Chairman of the Parish Council and receive Signature on Declaration of Acceptance of Office Form</p> <p>Deferred</p>	Clerk

5.0	<p>To Receive and Record any Declarations of Interest and Written Requests for Dispensations -</p> <table border="1" data-bbox="148 297 1313 510"> <thead> <tr> <th>Councillor Name</th> <th>Agenda Item</th> <th>Interest Declared</th> </tr> </thead> <tbody> <tr> <td>Cllr R Hodges</td> <td>11b LECH payment</td> <td>Committee member</td> </tr> <tr> <td>Cllr J Ward</td> <td>11b LECH payment</td> <td>Committee member</td> </tr> <tr> <td>Cllr J Tallis</td> <td>11b LECH payment</td> <td>Committee member</td> </tr> <tr> <td>Cllr J Tallis</td> <td>9.1.1 Planning App 171914</td> <td>Neighbour</td> </tr> <tr> <td>Cllr M Daron</td> <td>9.1.1 Planning App 171914</td> <td>Neighbour</td> </tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared	Cllr R Hodges	11b LECH payment	Committee member	Cllr J Ward	11b LECH payment	Committee member	Cllr J Tallis	11b LECH payment	Committee member	Cllr J Tallis	9.1.1 Planning App 171914	Neighbour	Cllr M Daron	9.1.1 Planning App 171914	Neighbour	
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6.0	<p>To Consider Approval of the Minutes of the parish council meetings held Monday 8th and 24th May and 5th June 2017</p> <p>The minutes of all the above meetings having previously been circulated were agreed and duly signed by the Chairman. RESOLVED</p>																			
7.0	<p>To Receive a Brief Report from Backbury Ward Councillor John Hardwick</p> <p>Cllr Hardwick opened by advising that Herefordshire Council are currently consulting on their 2018/19 budget and urged people to respond, it is live on their website. Savings required over the next two years is £10-11million. Hartlebury Waste Plant is now open processing 43 tonnes of waste and producing 16MW per hour which is equivalent to powering Hereford City. There are 108 Neighbourhood Plans in progress, 21 adopted, 4 go to referendum this week, another 4 in September. 56 NDP's now hold material weight.</p>																			
8.0	<p>Public Participation Session for Local Residents to Raise matters relevant to the Parish Council</p> <p>A resident asked what is happening to the draft plan of Tarrington's Neighbourhood Development Plan. Answer – following advice received the parish council is waiting for decisions to be reached on the two large planning applications submitted to Herefordshire Council before proceeding any further with the NDP. The progress of installing a bench at Barrs Orchard was queried and where it is to be positioned. Footpath TR5 is overgrown and needs clearing. The progress of the A438 Traffic Regulation Order was queried. A resident advised regarding planning application 171954 to be discussed later in the agenda that there was a boundary dispute currently occurring and that they believed the drawings to be inaccurate and asked for the Carly Tinkler report to be noted. They confirmed that they had already commented on this to Herefordshire Council planning department.</p>																			
9.0	<p>Planning:</p> <p>9.1 To Consider any Planning Applications submitted to Herefordshire Council:</p> <p>9.1.1 171914 Columbine Cottage, Tarrington, HR1 4EU Replacement of a wooden garden shed with a wooden single storey summer house</p> <p>PC Comment: The Parish Council have no objections to this application.</p>	Clerk																		

	<p>9.1.2 171954 – Land Adjacent to Church View, Tarrington Proposed works to Ash (T1) Fell. Ash (T2) Remove limb. See report 12612</p> <p>PC Comment: The Parish Council note the current boundary dispute. The Parish Council have noted that the tree to be felled (T1) is now in leaf, covered in ivy but believed to be otherwise healthy.</p> <p>9.1.3 172017 – Land at No1 Garbrook, Tarrington, HR1 4JF Erection of a pair of semi detached dwellings</p> <p>PC Comment: The Parish Council have no objections to this application.</p> <p>9.1.4 172021 - Leys Farmhouse, Leys Farm, Tarrington, Hereford, Herefordshire HR1 4EX Proposed internal works including removal of an internal load bearing wall and attached marble work surface to create an open plan kitchen dining room</p> <p>PC Comment: The Parish Council have no objection to this planning application.</p> <p>RESOLVED</p> <p>b) To Note Details of Decision Notices received from Herefordshire Council (as per planning record) www.herefordshire.gov.uk – Noted</p>	Clerk
10.0	<p>Highways / Footpaths</p> <p>a) To Note weekly reports from Balfour Beatty Locality Steward – noted</p> <p>b) To Discuss any new Highways / P3 footpath issues</p> <p>It was noted that the A438 will be closed for one month at the end of July for work to take place to protect high voltage cables under the road. The footpath officer puts updates on the footpath noticeboard by the hall. The footpaths officer will liaise with the lengthsman regarding pricing up the TR5 clearance. A tour of the parish will be undertaken by Cllrs Tallis and Hodges to identify any other issues to report.</p> <p>c) To Decide meeting with Balfour Beatty Locality Steward to discuss Traffic Regulation Order</p> <p>Cllr Tallis has contacted the Locality Steward and received the necessary forms. A meeting to discuss possible locations and undertaking a speed survey is to be arranged. Cllrs Hodges, Daron and Kerr will meet with the locality steward.</p> <p>d) To Consider Replacement SID battery charger</p> <p>The current charger is defective. A proposal to buy a replacement at a cost of around £40 was agreed. RESOLVED</p>	<p>JW JT/RH</p> <p>RH/MD/TK</p> <p>Clerk</p>
11.0	<p>Finance:</p> <p>a) To Note Financial Report and Bank Balances</p> <p>Finance report noted. Bank balances as at 30th May 2017 – Lloyds Account £22509.49 and Santander Reserve Account £10040.54.</p>	

	<p>b) To Consider payments of outstanding accounts:-</p> <p>000766: LECH - hall hire for PC meeting 5th June - £7.50 000767: J Chester – clerk expenses May/June - £325.25 000768: HMRC – PAYE May/June - £47.60 000769: Autela Payroll Services – Q4 - £30.00 000770: Tarrington Tatler – annual grant - £800.00 000771: Zurich Insurance – annual premium - £289.30 000772: Bucks & Wadey – Rights of Way - Restoring the Record publication - £25.00</p> <p>RESOLVED</p>	<p>Clerk</p>
<p>12.0</p>	<p>Information Section / Correspondence / Discussion:</p> <p>a) To Consider Herefordshire Council Code of Conduct</p> <p>It was agreed to wait for further information to be received before changing the current Parish Council Code of Conduct which was re-adopted at the Annual Meeting.</p> <p>RESOLVED</p> <p>b) To Review and Prioritise Section 106 Wish List</p> <p>The clerk had drafted a prioritised list for submission to Herefordshire Council which was agreed.</p> <p>A. A438 extension of buffer speed limits including Garbrook B. A438 road crossing C. Parish Hall upgrades D. Bus Stop improvements E. Playground improvements F. School Lane highway improvements, footpath and passing places G. A438 road junction improvements H. Footpath TR3 improvements I. Improvements to the footpath along School Road (if different to TR3 improvements?) J. A scheme to slow the hillside run-off from the 120 Acres south of School Road K. Bus Service (subsidy to evening service)</p> <p>RESOLVED</p> <p>c) To Discuss Church Lane Car Parking</p> <p>It was noted that signs had been put up at the top end of Church Lane which were not legally enforceable. This is believed to be an unadopted public road. The Parish Council will investigate the status of the road and compile evidence to be submitted with necessary forms to Herefordshire Council / Balfour Beatty to have the road adopted.</p> <p>RESOLVED</p> <p>d) To Discuss Website and Grant</p> <p>It was agreed to apply to HALC for a grant to enable the parish council to have an exclusive .gov.uk website for parish council business only run by the parish council clerk and members and to cover the purchase costs of a laptop and scanner/printer.</p> <p>RESOLVED</p> <p>e) To Note that a Defibrillator is installed in phone box opposite the Tarrington Arms</p> <p>It was noted that the defibrillator is not currently working. Cllr Kerr will contact the</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>organisation that installed the defibrillator. RESOLVED</p> <p>f) To Discuss the use of drones over the village</p> <p>It was agreed to put an article in the Tarrington Tatler to make people aware of their responsibilities when using a drone. RESOLVED</p> <p>g) To Consider an Additonal Notice Board at Barrs Orchard</p> <p>This was discussed but deemed to be too costly at present. RESOLVED</p> <p>h) To Review Information and Outstanding Actions</p> <p>Reviewed and updated. It was noted that a decision had been reached on planning application 170915 since the agenda had been finalised. RESOLVED</p> <p>i) To Receive reports from any meetings attended – Cllr Tallis and the clerk had attended HALC “Open Secret” training and Cllr Ward had attended Herefordshire Councils Budget Meeting.</p> <p>j) To Note any meetings and/or training dates –</p> <p>HALC Eastern Area meeting Wednesday 13th July 7.30pm at Ledbury</p>	<p>TK</p> <p>RH</p>
<p>13.0</p>	<p>Items for Next Parish Council Meeting</p> <p>Before any items were put forward Cllr Tallis presented his letter of resignation. Members expressed their dismay at another resignation but understood the reasons why and thanked both John Tallis and Paul Grey for their tireless work.</p> <ul style="list-style-type: none"> • Elect a Vice-Chairman • 2018/19 Precept • Cllr Vacancies • Bank Signatories 	<p>Clerk</p>
<p>14.0</p>	<p>To Confirm Date and Times of Next Meeting</p> <p>Next meeting confirmed as Monday 11th September 2017, 7.30pm at Lady Emily Community Hall</p> <p>The Chairman declared the meeting closed at 21.23pm</p> <p>Signed..... Dated..... Chairman</p>	

INFORMATION SHEET – JULY 2017

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- End of Year Accounts prepared and sent to external auditor
- HALC “In the Open” training event attended
- SLCC meeting attended
- Website updated

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- HALC - Information Corner June *
- HALC - Training Diary *
- Herefordshire Council – Rural Sites DPD Consultation *
- Herefordshire Council – Broadband Event invitation 19th June *
- Herefordshire Council – letter re Code of Conduct *
- Herefordshire Council – Invitation to 2018/19 Budget Consultation, Town Hall Hereford Tues 4th July 6.30pm *
- Herefordshire Council – introduction of car parking changes at Wye Valley Trust Community Hospitals*
- Herefordshire Rural Hub – July newsletter *

* Circulated to Cllrs.

Outstanding Actions – These are the consolidated actions outstanding after the last meeting:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
Jan 2017	7	Clerk / All	Ongoing	Explore how to proceed NDP & grant options
Jan 2017	9.2	JW	Complete	Speak to HC & landowner re footbridge and gate on TR15
Jan 2017	10.3	RH	Ongoing	Investigate options for motion sensor light for Church View carpark
Jan 2017	10.5	Clerk	Complete	Explore possibility of a grant for exclusive PC website

PLANNING RECORD (last six months – for older applications please visit www.herefordshire.gov.uk)

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
24.1.17	164149	Land to the Rear of Old Post Office, Proposed new dwelling house and detached garage	PC no objection to this application	GRANTED 30.6.17
2.2.17	P170097/AM	Church Hill, Tarrington, HR1 4EU Proposed non-material amendment to planning permission ref 161027 (Upgrade fabric of existing cottage, demolition of flat-roof extension and replacement with pitched two storey extension) – Amendment to first floor fenestration on north elevation. Removal of window facing west on ground floor dining area. Addition of air source heat pump on east elevation. Addition of lean-to plant room/pantry to east elevation	**NOTIFICATION ONLY – PARISH COUNCIL NOT ASKED TO COMMENT**	GRANTED 2.3.17
22.2.17	170607	Highfield, 4 Church View, HR1 4HE Proposed work to Willow (T1)	PC no objection to this application	GRANTED 10.4.17
27.2.17	P170651/PA7 (Prior	Hop Field – West of The Hop Kiln Grid Ref E363431 N240257 Tarrington Proposed agricultural storage building	PC not asked for comments as this is a prior approval application	PRIOR APPROVAL REFUSED 7.3.17

	Approval Application)			
20.3.17	170701	Hop Kiln, Eastwood Farm, HR1 4JF Proposed widening of doorway	PC no objection to this application	GRANTED 26.4.17
16.3.17	170915	The Cider House, Oak House, HR1 4JF Proposed replacement of the door with bricks and reinstate the original window style to match the one on the left-hand side of the door	PC no objection to this application	
6.4.17	171165	Land North of School Lane, Tarrington Site to erect up to 15 dwellings. All matters reserved apart from access	PC comments – please see minutes of meeting held 8 th May 2017	REFUSED 30.6.17
21.4.17	171482	Marlborough Cottage, Durlow Common. HR1 4JQ Proposed removal of rear conservatory and erection of new single storey side/rear extension	PC support this application	GRANTED 15.6.17
11.5.17	171715	Hop Field – West of The Hop Kiln Grid Ref E363431 N240257 Tarrington Steel portal framed agricultural storage building	PC no objection to this application	GRANTED 3.7.17
22.5.17	171777	Land between Garbrook and Little Tarrington Common Road, HR1 4JA Proposed mixed use development comprising 25 dwellings including 7 affordable, 4 live-work units and associated roads and footpaths, junction improvements, sustainable drainage, informal public open space, hedgerow and tree planting	PC comments – please see minutes of meeting held 5 th June 2017	

Reports from Meetings attended