

TARRINGTON PARISH COUNCIL

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Minutes of the Parish Council meeting held on Monday 21st September 2015 at 7.30pm

Present

Councillors R Hodges (chairman), A Bush, M Daron, P Grey, J Tallis, M Tector, J Ward & C Winter

In attendance

Backbury Ward Councillor John Hardwick
 Janet Chester – Parish Clerk

Public: 1

ITEM	MINUTE	ACTION												
	The chairman welcomed everyone to the meeting.													
1.0	Apologies for absence - none													
2.0	Declarations of Interest and Requests for Dispensations -													
	<table border="1"> <thead> <tr> <th>Cllr Name</th> <th>Agenda Item</th> <th>Interest Declared</th> <th>Nature of Interest</th> </tr> </thead> <tbody> <tr> <td>Cllr J Tallis</td> <td>6f</td> <td>NDPI</td> <td>Volunteer for C.A.L organisation</td> </tr> <tr> <td>Cllr J Tallis</td> <td>10e</td> <td>NDPI</td> <td>Member of LECH committee</td> </tr> </tbody> </table>	Cllr Name	Agenda Item	Interest Declared	Nature of Interest	Cllr J Tallis	6f	NDPI	Volunteer for C.A.L organisation	Cllr J Tallis	10e	NDPI	Member of LECH committee	
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Cllr J Tallis	10e	NDPI	Member of LECH committee											
3.0	Public Participation Session for Local Residents to raise matters relevant to the Parish Council													
	There is a broken sign at Garbrook which needs replacing.	Clerk												
4.0	To approve the minutes of the Parish Council meeting held on Monday 13th July 2015 (previously circulated)													
	The minutes were agreed as a true and accurate record and were duly signed by the chairman.													
5.0	To receive brief report from Ward Councillor John Hardwick													
	Ward Cllr Hardwick reported that Herefordshire Councils Budget Consultation is still ongoing and major cuts ahead and some voluntary redundancies are anticipated. Herefordshire Council have received the final report from the Inspector on the Core Strategy and it will go before cabinet on 15 th October and an open public full council meeting on 16 th October to be adopted. Asbestos was found during a routine inspection at Hereford Library and it has therefore been closed for 12 weeks whilst being made safe. Cllr Hardwick was questioned on the 150% council tax charge on unoccupied and uninhabitable properties. Cllr Hardwick advised that this can be appealed against.													
6.0	Correspondence/Discussion/Communication/Consultations													
	a) To discuss Tarrington "Litter Pick"													
	It was decided to hold a parish litter pick on Sunday 25 th October meeting outside The Tarrington Arms at 10am. A note will be put in the Tatler and on the notice boards by Cllr Ward and all cllrs will spread the word. The clerk will request equipment from Balfour Beatty.	All / clerk												
	RESOLVED													

	<p>b) To discuss pheasant pans between New Barn & The Vine</p> <p>The clerk had received an email of concern from a local resident which was discussed. The clerk will reply thanking them for bringing this to our attention and advising that the parish council will continue to monitor the situation. RESOLVED</p> <p>c) To discuss the Good Neighbour Scheme</p> <p>Cllr Winter had attended a meeting where the scheme was outlined (report attached below). The parish council are happy to support this scheme in principle and will consider future funding. Tarrington PCC are also considering this scheme. Cllrs Winter and Ward are to investigate further. RESOLVED</p> <p>d) To discuss Herefordshire Public Green Spaces Community Grant Scheme</p> <p>Cllr Tallis will look into the feasibility of cricket nets/fruit trees and benches. RESOLVED</p> <p>e) To discuss Community Governance Review</p> <p>The possibility of parish council boundary changes and councillor numbers was discussed at length but it was DECIDED that no changes were required. The clerk will advise Hfd Council and HALC. RESOLVED</p> <p>f) To discuss donation request from Community Action Ledbury</p> <p>This was discussed and additional requests from other similar organisations have also been received. It was agreed to consider grant requests when setting the precept and that the donations and grants policy would be adhered to. RESOLVED</p> <p>Planning</p>	<p>Clerk</p> <p>CW/JW</p> <p>JT</p> <p>Clerk</p>
7.0	<p>a) Planning Applications to be considered:</p> <p>152437 & 152438 – The Cider House, Eastwood, Tarrington, HR1 4JF Proposed garden room (amendment to approved permissions 130485/F & 130486/L) PC Comment: The parish council support this application but ask that materials used are sympathetic to the existing</p>	<p>Clerk</p>
8.0	<p>b) To note planning record (attached) and decisions of Herefordshire Council on planning applications: as per the planning record and Herefordshire Council website - noted</p> <p>Update on Tarrington Neighbourhood Plan</p> <p>Cllr Tallis advised that the steering group have engaged a different planning consultant and had talks with traffic and landscape consultants re the two sites being considered. Terms of Reference were discussed and agreed in principle. Cllr Daron will draw up these terms for adoption at the November meeting. The next steering group meeting is on Thursday 24th September. RESOLVED</p>	<p>MD</p>
9.0	<p>Highways and Footpaths:</p> <p>a) To receive any new highway issues and updates</p> <p>Cllrs Tallis and Grey will tour the parish and advise any required works to the clerk. RESOLVED</p> <p>b) To receive update from Footpaths Officer</p> <p>A meeting with the locality steward was held to discuss the safety of footpath TR3 which meets the A438 by the bus stop. The possibility of removing some of the hedge to install a gate to provide a safer alternative exit point is to be discussed with the landowner. Cllr Ward was granted devolved powers to speak to the landowner and report back to the parish council before any decision is reached. RESOLVED</p>	<p>JT/PG</p> <p>JW</p>

	<p>c) Procurement and installation of some new street name signs</p> <p>Deferred to November meeting. Cllrs to think about what signs are required, where and the style of the sign. The clerk will get some examples and quotes. RESOLVED</p> <p>d) To discuss the brook and drain problem at Garbrook</p> <p>The drain from houses in Garbrook goes under Millpond land and is discharging sewerage into the brook. Contractors from The Environment Agency and Welsh Water are currently investigating so no further action is to be taken by the parish council at the present time. RESOLVED</p> <p>e) Childrens Play Area Update</p> <p>The play area is owned by the community hall. Annual ROSPA inspections are undertaken and have been acted upon. The play area has been cleared and is now safe to use. Cllrs Tallis & Grey will remove the fencing. RESOLVED</p> <p>f) Works for the Lengthsman</p> <p>Cllrs Tallis & Grey will tour the parish and report any required work to the clerk. RESOLVED</p> <p>Finance:</p>	ALL
10.0	<p>a) To discuss precept requirement for 2016/17</p> <p>This was discussed at length and a provisional precept requirement of £13k was agreed. This will be publicized to give residents the chance to comment prior to final agreement at the November meeting. RESOLVED</p>	Clerk / JW
11.0	<p>b) To note finance report and bank balances (previously circulated) – noted</p> <p>c) Payments approved: RESOLVED</p> <p>687: LECH - hall hire(NDP 19 May, 7 July, 4 & 27 Aug) (PC May & July) - £90.00 688: J Chester, clerk - Salary & Expenses July, Aug & Sept 2015 – as agreed 689: HALC – Training - Anne Bush “Roles & Responsibilities” - £90.00 690: Grant Thornton – External Annual Audit - £120.00 691: P Grey – notice board materials reimbursement - £8.99</p> <p>Training / Meetings:</p>	JT/PG JT/PG
12.0	<p>a) To note dates of upcoming meetings and make note of any required places</p> <p>The latest HALC “Wise Owl” training programme has been circulated. Cllrs were asked to inform the clerk of any course they wished to attend.</p> <p>b) To receive report from meetings attended</p> <p>Cllrs Bush, Winter & Ward attended an event at Pomona Solar Co-op Stoke Edith, Cllr Bush attended a meeting on the new Transparency Laws for Parish Councils – reports will be forwarded prior to the November meeting. RESOLVED</p>	ALL
13.0	<p>To Note Information & Outstanding Actions Sheet (attached) – reviewed and action sheet amended accordingly</p>	AB/CW/JW
13.0	<p>To raise items for next scheduled Parish Council Meeting (no discussion)</p> <ul style="list-style-type: none"> • Good Neighbour Scheme • Drain problem / household waste in the brook at Garbrook • Street Signs • 2016/17 Precept • Pub use 	Clerk

14.0	<p>To confirm the date of the next meeting</p> <p>Monday 9th November 2015 at 7.30pm</p> <p>The Chairman declared the meeting closed at 10.12pm</p> <p>Signed..... Dated..... Chairman</p>	
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INFORMATION SHEET - SEPT 2015

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Monthly PAYE RTI completed
- End of Year VAT claim completed
- Control of Parish Council Website page updating undertaken
- Bank mandate amended
- Transfer of funds arranged and completed

GENERAL CORRESPONDENCE RECEIVED

- Hereford Council NDP Team – Newsletter 11 *
- HALC – Information Corners and Wise Owl training diary *
- HALC – Youth Initiatives *
- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Resurfacing Programme of works*
- Balfour Beatty – Parish Newsletter Aug 2015 *
- A Bush, Herefordshire Council – Budget Briefing *
- A Bush, Herefordshire Council – Funding Update *
- A Bush, Herefordshire Council – Green Spaces Grant Option *
- A Bush, Herefordshire Council – Community Governance Review Proposal *
- A Bush, Herefordshire Council – Introduction to Planning Seminar invitation 2nd Sept *

* Circulated to Cllrs.

Outstanding Actions - These are the consolidated actions outstanding after the last meeting held on 13th July 2015:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
July 2015	7b	clerk	Complete	Forward parish wish list to Hfd Council
July 2015	10a	clerk	Complete	Report road surface at Sparshell Cottage, footpath overgrown between The Myrtles & Garbrook, School road verge needs cutting, potholes by Bramble Cottage
July 2015	10b	All cllrs / clerk		Consider required road signs / obtain costs
July 2015	10c	Cllr Ward		Put up dog fouling signs and put article in Tatler
July 2015	10c	clerk		Request new litter bin by Waggoners Cottage Little Tarrington
July 2015	10d	clerk	Complete	Ask locality steward to view ditch opp Jubilee Green
July 2015	10f	clerk	Complete	Forward lengthsman Annual Pan to Balfour Beatty
July 2015	10g	Cllr Hodges & Grey		Tour parish and advise clerk of any work required
July 2015	10h	clerk	Complete	Arrange meeting who locality steward to view footpath TR3

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
17.11.14	142874	Hazel Court, Tarrington, HR1 4JQ Proposed installation of Aga and open fireplace with associated flues	PC have no objections	GRANTED 20.1.15
21.4.15	151067	Chestnut Cottage, Tarrington HR1 4JA - Proposed two storey extension	PC support this application	GRANTED 3.6.15
12.6.15	151518	Waggoners Cottage, Little Tarrington, HR1 4JA - Proposed replacement of all existing windows and external doors	PC support this application	

14.9.15	152437/152438	The Cider House, Eastwood, HR1 4JF Proposed garden room (amendment to approved permissions 130485 & 130486)		
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REPORTS FROM MEETINGS ATTENDED

Feedback from Celia Winter following the event about the Good Neighbour Scheme held in Leominster on 11 June 2015.

I attended 'Setting up good Neighbour Scheme' day arranged by Hereford Diocese. It was a follow up day to one held earlier in the year addressing the issue of Loneliness, which had been organised by the local authority. Although this was a diocesan event there was a recognition that such schemes should work jointly with Parish Councils who can support funding. A Good Neighbour Scheme is not intended to address loneliness. Its aim would be to 'Support the community with a volunteer based service to support those with difficulties.' This is not an emergency service. We heard from the coordinators of 3 such schemes all of which operated in villages bigger than Tarrington, but they are tried and tested over years. They could be adapted to suit the needs of this village. Briefly, each scheme had a coordinator and a team of volunteers who take turns to respond to any calls. The calls are received on a mobile phone, the number of which is widely advertised and offers anonymity. Volunteers respond as appropriate. The coordinator is responsible for matching the volunteer to the task in hand, a variety of tasks were given as examples from changing light bulbs to supporting the giving of medication and transport.

It was emphasised that such a scheme should not cover areas already offered by other organisations, ie transport schemes social care etc I am aware that Tarrington already has a number of established groups and many informal networks but one is never sure about unmet need. There is a strong drive from the Diocese and the Council for new schemes to develop. Efforts are currently being made to develop a 'Tool Kit' to help with set up which could cost about £700 This would include advertising, the mobile phone costs, volunteers training and expenses and insurance. About 12 - 15 volunteers would be needed to make it work, all of whom would need DRB checks.

The advantages of a good neighbour scheme are that it is a free, anonymous service with minimal bureaucracy and offers a coordinated response to need.

I propose that the Parish Council consider whether or not it would be prepared to be involved in principle with the development of such a scheme. Does it think there is unmet need in Tarrington? The PCC are going to consider this question at their September meeting.

If you do think there is a need .. How should we proceed?