

# **TARRINGTON NEIGHBOURHOOD DEVELOPMENT PLAN**

## **STEERING GROUP**

### **Minutes of the Meeting of the Steering Group held on Tuesday 10<sup>th</sup> June 2014 at 7.30p.m. in the Lady Emily Community Hall, Tarrington**

#### **1. Members Present**

(in alphabetical order)

Paul Butler, Maggie Daron, John Hodges, Robert Hodges, Veronica Hodges, Sandra Langford, John Tallis (Chairman) and Janette Ward

#### **2. Apologies**

Jeannette Forrester, Edward Watkins and Wendy Watkins

#### **3. Minutes of the last meeting were approved.**

#### **4. Matters Arising**

M. Daron has contacted residents who had previously attended meetings (but who were not present at the last meeting) re. becoming members of the Steering Group. As a result, Edward and Wendy Watkins and Sandra Langford are now members of the Steering Group. Others who were contacted would like to continue to be kept involved with the N.D.P. but do not wish to be on the Steering Group. The Steering Group therefore consists of the following thirteen members:-

Anthony Bush, Paul Butler, Maggie Daron, Jeanette Forrester, John Hodges, Robert Hodges, Veronica Hodges, Kath Lane, Sandra Langford, John Tallis (Chairman), Janette Ward, Edward Watkins and Wendy Watkins

#### **5. Chairman's Progress Report and Group Discussion**

All actions and tasks agreed at the last meeting (most of which were in connection with the Open Day) have been completed. All present agreed that the Open Day had been a worthwhile experience. Including the organisers, a total 73 residents attended, including 4 teenagers and 12 under 48yrs. The majority of participants were in the over 61yrs. age bracket. The suggestions and comments made by those who attended were very helpful and will help the Steering Group to formulate questions for the Questionnaire.

For the results of the "Housing Styles" and "Ideas Tree" activities please refer to the attached document.

The results of the Map Activity were especially informative. Many thanks go to Rob West (a resident cartologist) who has volunteered to link the information on the coloured flags which participants placed on the map with the map bearings. J. Tallis will ask Rob if he can possibly complete this work before our next meeting as this information will also support the writing of the questionnaire.

As a result of sharing information about residents' views on various matters, a short discussion took place around the topics of the possible need to identify a new settlement

boundary, problems associated with parking and the need for more affordable housing in Tarrington. M. Daron has agreed to attend a meeting about housing in Herefordshire on the morning of the 10<sup>th</sup> July at the Town Hall. Anyone else, who would like to attend the meeting, should contact either M. Daron or J. Tallis.

It was suggested that Chris Gooding and Samantha Banks (from Herefordshire Council) should be invited to our next meeting as this is the meeting when the all important questionnaire will be discussed. All members of the Steering Group who attended the meeting agreed to formulate questions to be included in the Questionnaire. For guidance in this matter, members of the group should refer to the Herefordshire Council Website.

#### **6. Allocation of Tasks and Actions to be Completed Before the Next Meeting**

<b>ACTION</b>	<b>PERSON/PEOPLE RESPONSIBLE</b>
Contact Rob West re. the required map work.	John Tallis
Contact Chris Gooding re. his contract and his attendance at the next meeting.	John Tallis
Contact Samantha Brooks re. her attendance at the next meeting.	John Tallis
Write ideas for categories for questions and questions to be included in the Questionnaire.	All members of the Steering Group

#### **Action to be Completed After the Next Meeting**

<b>ACTION</b>	<b>PERSON/PEOPLE RESPONSIBLE</b>
Attend housing meeting at the Town Hall on the 10 <sup>th</sup> July.	Maggie Daron

#### **7. Date for Next Meeting**

The next meeting of the Steering Group will be held at 7.30p.m. on Tuesday 8<sup>th</sup> July.