




**TARRINGTON NEIGHBOURHOOD DEVELOPMENT PLAN
STEERING GROUP (SG) MEETING
Minutes of the meeting of the steering group held on Wednesday 15th April 2015 in the
Lady Emily Community Hall Tarrington**

Members Present:		
John Tallis Chair (JT)	Jeanette Forrester (JF)	Robert Hodges (RH)
Anthony Bush (AB)	Ian Howard (IH)	Paul Butler (PB)
Edward Watkins (EW)	Veronica Hodges (VH)	
Tarrington Residents In Attendance:		
Stuart Pinfield	Jan Pierce	Anne Bush
Philip Stock	Rob Naylor	
Consultant – Data Orchard:		
Bill Bloxsome		

Agenda Item		Action
1.	<u>Apologies</u> Janette Ward, Maggie Daron and Trevor Kerr.	
2.	<u>Declaration of Interests</u> Philip Stock (landowner) declared an interest. The Chair (JT) stated that he and others present who lived alongside the various sites had an obvious interest though, not a direct financial one.	
3.	<u>Minutes of Previous Meeting –</u> Agreed as a true and accurate record with one correction – the Government grant is set at £8,000 (not £7,000) The grant can be taken over three years but any part of this sum, once applied for and approved needs to be spent within 6 months.	
4.	<u>Matters Arising</u> <ul style="list-style-type: none"> • John Tallis is meeting with the Herefordshire Council Grants team (Dave Tristram) and the HC Neighbourhood Development team (Sam Banks) on Friday 17th April. • The Environmental Assessment was submitted on time but no response has been received as yet. • As an aside, JT noted that in the parish council elections due on May 7th seven nominations have been verified for eight seats. Those standing are Robert Hodges, John Tallis, Paul Grey, Maggie Daron, Celia Winter, Jeanette Ward and Anne Bush. 	JT
5.	<u>Reports on discussions with local landowners(or their representatives)</u> Two reports were tabled, discussed and noted:- <ul style="list-style-type: none"> • Little Tarrington/ Garbrook Site  RUSSELL PRYCE meeting minutes 9 ap • Stoke Edith Estate (Land between The Vine and Church View) As regards the minutes of the meeting with Rupert Foley it was noted that RF referred to 25-30 houses and not 21.  RUPERT FOLEY MTG 9 APRIL 15 v2.docx 	

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6.	<p><u>Discussion of circulated documents</u></p> <ul style="list-style-type: none"> • Herefordshire Council modifications to Core Strategy - These were discussed. BB of Data Orchard noted that there were a number of unresolved issues which are laid out in the following document:-  Issues for Discussion - Data Orchard.doc • A meeting to discuss these points will be held with Herefordshire Council on April 24th. The meeting will be attended by a number of other NDP groups who are clients of Data Orchard. AB offered to attend on behalf of Tarrington. • Dr A Geeson critique of Core Strategy (submission to Consultation) – It was agreed that it would be appropriate for the Steering Group to respond to the current <i>Core Strategy - Main Modifications consultation</i> which closes on the 1st May 2015. IH/JF/AB volunteered to put together a response and then circulate the document to the rest of the SG for comment. We should focus on those issues pertinent to Tarrington, such as lack of infrastructure, target numbers and whether development was restricted to Tarrington/Little Tarrington.. • A discussion ensued around the target numbers for Tarrington now, in view of the modifications proposed by Herefordshire Council. It was noted that the final numbers could include an allocation for “Windfall” sites, possibly up to 20% of the total figure. It was agreed that we needed to wait until the new numbers were known. However it was suggested that the “core” settlement was “pushed” to accept significant development, due to traffic problems etc. Smaller sites should be considered. • It was noted that the NDP will be expected to assess a range of sites through out Tarrington, Little Tarrington and even possibly outside these settlements but still within the parish. It was agreed that a “Call for sites” was to be implemented but only after the target number for Tarrington was known and further research into the number of properties that have been built or are being built in the period 2011 to date have been carried out. 	<p>BB/AB</p> <p>IH/JF/AB SG</p> <p>SG</p> <p>SG</p>
7.	<p><u>Future Programme priorities and budgetary costings for grant application</u></p> <p>A draft timetable was drawn up and agreed:-</p> <p>Mid-May to Mid June 2015 – Collect evidence of house builds/building in progress 2011-2015 Mid-June to Mid-July – Call for sites Mid-July to Mid- August – Full Site assessment (having established criteria) Mid-August to Mid-September – Prepare draft plan Mid September to End October (6 weeks) – Formal Consultation November – Review consultation and written representations and formally consider them. December – Present final plan and report on work done to Tarrington Parish Council. January/February 2016 – Present to Herefordshire Council to be considered by inspector. March/April 2016 Referendum</p> <p>It was noted that this involved a considerable workload. To aid progress, grant funding would be sought to employ a planning consultant. A competitive tender would be drawn up to select an appropriate consultancy.</p>	<p>SG/Parish Council</p> <p>SG</p>

Agenda Item		Action
	<p>Post Meeting Note: JT prepared a more comprehensive plan, based on the activities above, and sent it to Data Orchard for them to provide a Budgetary estimate, before JT discussed the grant application on the 17th April. A copy of the plan is attached. The plan was discussed with HC staff (Ted Bannister) and he said it represented a reasonably feasible programme, subject only to the caveat of the Core Strategy amendments being accepted at the end of the consultation period.</p>	
8.	<p><u>Summary of Actions</u> 1 Meeting with HC Grants team April 17th 2. Data Orchard and clients meet with HC to discuss issues of modifications on April 24th. 3. Tarrington Response to Modifications consultation to be drawn up 4. Target numbers awaited but smaller sites will be considered in future. 5. "Call for sites" to be implemented – mid-June 6. A timetable for future development and implementation has been drawn up. 7. A competitive tendering process will be implemented for the selection of a planning consultancy.</p>	<p>JT BB/AB IH/JF/AB SG SG SG SG</p>
9.	<p><u>Date of Next Meeting</u> 19th May in the Lady Emily Community Hall.</p>	