

TARRINGTON NEIGHBOURHOOD DEVELOPMENT PLAN

STEERING GROUP

Minutes of the Meeting of the Steering Group held on Monday 24th March 2014 at 7.30p.m. in the Lady Emily Community Hall, Tarrington

1. Members Present

(in alphabetical order)

Maggie Daron, Jeanette Forrester, John Hodges, Robert Hodges, Veronica Hodges, John Lane, Kath Lane, John Tallis (Chairman), Janette Ward, Edward Watkins and Wendy Watkins

2. Apologies

Anthony Bush

3. Minutes of the last meeting were approved.

4. Introduction

J.Tallis welcomed everyone to the meeting, especially newcomers. There was some discussion regarding the composition of the Steering Group for the Neighbourhood Development Plan. In the interest of transparency, all meetings are open to all Tarrington residents (just as Parish Council meetings are open to members of the public). Everyone who has attended any of the first three meetings are welcome to be members of the Steering Group if they so wish. This includes the following eighteen residents, all of whom will be asked to confirm if they want to be members of the Steering Group. (N.B. Eighteen is a good number for a steering group.)

Anthony Bush	Paul Butler	Maggie Daron
Jeanette Forrester	John Hodges	Robert Hodges
Veronica Hodges	Ian Howard	John Lane
Kath Lane	Sandra Langford	Steve Smith
Philip Street	John Tallis (Chairman)	Janette Ward
Edward Watkins	Wendy Watkins	Eileen Whiting

5. Chairman's Progress Report

J.Tallis has spoken to Emma Lawrence (from Herefordshire Council) who will be supporting the Tarrington N.D.P. She will supply maps and resources for use on the Open Day but she will not be attending. Samantha Banks (from Herefordshire Council) has supplied the relevant Service Level Agreement which will be signed by R.Hodges and J.Tallis following further discussions with Herefordshire

Council. J.Tallis has been approached by Chris Gooding (who lives locally) regarding the Tarrington N.D.P. His company can supply project management and design and analyse a questionnaire.

M.Daron will be attending a day’s training session (organised by Herefordshire Council and led by Kirkwells Planning Company) at Hampton Bishop Village Hall on Saturday 29th March. J. Tallis and J. Forrester will be attending the Eden Project Planning Camp in Oxford from the 3rd to the 5th April. The information which will be gleaned by M.Daron, J.Tallis and J.Forrester will support the further action which needs to be taken by the Steering Group.

6. Planning for Open Meeting

It was decided that the meeting should focus on housing development but that other concerns, such as supporting local businesses and consideration for environmental issues, should also play a part. Maps and other resources will be supplied by Emma Lawrence. Refreshments will be supplied to encourage Tarrington residents to “drop in” to the event. Members of the Steering Group have been invited to design a poster (A3 size) to advertise the event and to bring them to the next meeting so that the “winning design” can be chosen. Flyers and posters will need to be produced by the 10th May to give maximum notice of the Open Day.

Tarrington’s Sewage System

It should be noted that, when the question of where future housing development could take place in the village was discussed – in relation to the maps that could be used for the Open Day – concerns were expressed about the limitations of Tarrington’s sewage system. This is clearly an area of concern for the village and one which will have to be further explored. Action will need to be taken regarding this issue if there is to be any further property development in the Parish.

7. Allocation of Tasks and Actions to be Completed before the next Meeting

ACTION	PERSON/PEOPLE RESPONSIBLE
Samantha Banks (from Herefordshire Council) will be asked if there is an update of the S.H.L.A.A. (Strategic Housing Land Availability Assessment) map which we looked at during a previous meeting.	Robert Hodges
Maggie Daron will attend the Kirkwells training day on 29 th March.	Maggie Daron
John Tallis and Jeanette Forrester will attend the Eden Project Planning Camp from the 3 rd – 5 th April.	John Tallis Jeanette Forrester
John Tallis will contact Chris Gooding re. the cost of his company’s services.	John Tallis
Maggie Daron will make enquiries re. Kirkwell’s prices.	Maggie Daron
John Tallis will complete the application for a grant, following consideration of the above professional services.	John Tallis
Members of the Steering Group will design posters to advertise the Tarrington Open Day and bring their designs to the next meeting.	All Members of the Steering Group (voluntary!)

8. Date for Next Meeting

The next meeting of the Steering Group will be held at 7.30p.m. on Wednesday 16th April.