

Tarrington Neighbourhood Development Plan Steering Group

Minutes of Meeting on Tuesday 8th March 2016

Present: Maggie Daron, Janette Ward, Anthony Bush, Edward Watkins, Sandra Langford, Robert Hodges, Veronica Hodges, Paul Butler, Janet Pierce, Ian Howard, Henry Webb and Trevor Kerr

Also Present: Herefordshire Council Neighbourhood Planning Team Leader – Sam Banks and Backbury Ward Councillor – John Hardwick

Tarrington Residents: Alison Howard, Elaine Kerr, Anne Bush, Sharon Webb, Colin Higgins, Maureen Higgins, David Roberts, Jane Roberts, Diana Davies, Mary Davies, Richard Price, Nick Elford, Ted Willmott, Gary Scott, John Lydiate, Arthur Pierce, Russell Pryce, Philip Stock, Ann Wessel, Deborah Francis and Robert Francis

1. **Apologies from:** Jeanette Forrester and John Wilesmith
2. **Minutes of the last meeting:** agreed as amended
3. **Declarations of Interest:**
Steering Group: Site 1: Maggie Daron; Site 2: Maggie Daron, Robert Hodges, Veronica Hodges; Site 6: Jeanette Forrester, Anthony Bush; Site 10: Edward Watkins; Site 11: Ian Howard.
Philip Stock (Landowner)
4. **Chairman's report and presentation:** Maggie gave an overview of progress so far and explained the present position:
 - The meeting of the Steering Group (SG) on 19th January was to complete the business of the meeting held on 12th January. The meeting agreed to develop a brief for Carly Tinkler for a more in depth landscape and visual appraisal report on site 6.
 - Tarrington NDP is just one part of the bigger picture in Herefordshire. So far one NDP has successfully passed the referendum stage, Weston-under-Penyard.
 - NDPs have to be in broad conformity with the Core Strategy and a multitude of planning legislation. Copies of the key points were distributed to residents and members.
 - The SG had received professional planning advice. David Nicholson, our planning consultant has assessed 16 sites using strict planning criteria. Only one site proved to have potential for development.
 - The SG has followed correct procedure and consultation processes throughout the past two years. The outcome has not resulted in a choice of sites because only one site (site 6) meets the strict criteria and is in conformity with the Core Strategy.
 - A poster giving a clear picture of “where we are now” was presented and explained and copies of Maggie's talk and extracts from the professional reports and the Core Strategy were made available for residents to take away.

5. Sam Banks (Herefordshire Council (HC) NDP Lead): Update and comment on Tarrington's progress and future plans:

- Sam is encouraging groups to proceed with their NDPs as soon as possible. Sam confirmed that best practice has been followed by the Tarrington SG. The plan should proceed to Regulation 14 stage as soon as possible. (See timeline) .
- Sam Banks emphasised the importance of collecting as many comments as possible under Reg 14: Community Consultation on draft plan.
- Sam answered a number of questions from the SG and residents which helped to clarify the process moving forward.

6. Finance Report: The secretary read out the report which forms part of these notes for reference.

7. Green Spaces: Maggie asked all residents and the SG to inform her or a member of the SG of green spaces to be included in the NDP for protection: eg. Village Green (Jubilee Green), green spaces in Barrs Orchard, Pound Close, etc. Sam Banks agreed to provide the definition of green spaces from the Local Plan.

8. Further Landscape Work (Carly Tinkler) – Site 6 – Anthony Bush

Anthony read an extract from Carly Tinkler's original report. The SG has agreed to ask Carly to report in more depth on Site 6 and Anthony had produced a brief for her consideration which all steering group members have seen and approved. The brief requires information on how much of the field has potential for built development, safeguarding views and listed buildings, protecting the setting, number of dwelling and density to reduce the impact in the environment. Carly has quoted up to £2,000 for this work which the SG agreed to commission subject to grant funding becoming available and approval by the Parish Council. Locality (the grant funder) has received the request for funds and it is likely that the SG will receive a response by the end of March/early April.

9. Possible Timeline to Reg 16

The Timeline was presented and discussed:

- It was agreed that Maggie would contact David Nicholson regarding the timeline and it will then be re-issued.
- Maggie will also draft an email to the Stoke Edith Estate regarding the proposed report on Site 6, requesting that Carly Tinkler can enter the site to carry out her research in April.

Actions to be completed before next meeting:

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| • Revise Timeline | Anthony Bush |
| • Liaise with Locality re grant and Carly Tinkler | Anthony Bush |
| • Email to Stoke Edith Estate | Maggie Daron |

- **Wish List for Green Spaces and CIL residents**
- **Definition of Green Spaces to SG**
- **Tatler Report: Timeline and Green Spaces**

Parish Council/SG &

Sam Banks

Anthony Bush

DATE OF NEXT MEETING: TBA on website and notice boards (after Carly Tinkler's report, possibly late April).