

TARRINGTON PARISH COUNCIL

Parish Clerk: Mrs. J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: tarrington.pc@btinternet.com website: <https://tarringtonpc.org.uk>

Minutes of the Parish Council Meeting held on Monday 10th September 2018 at 7.30pm

Present

Councillors Janette Ward, Robert Hodges, Richard Fowler, Ian Howard, Linzy Outtrim and Mike Tector

In attendance

Backbury Ward Councillor John Hardwick
Janet Chester – Parish Clerk

Members of the Public: 8

1. Apologies for Absence

Cllr Kerr (work), Cllr Tector (illness), David Nicholson NDP Planning Consultant (Illness)

2. Declarations of Interest and any Requests for Dispensations

Cllr Outtrim declared a general interest as she is an employee of Balfour Beatty

3. Approval of Minutes

RESOLUTION: The minutes of the Parish Council meetings held on 9th July 2018 having previously been circulated were AGREED and duly signed by the Chairman.

4. Brief Report from Backbury Ward Councillor John Hardwick

Cllr Hardwick reported that Herefordshire Council are currently consulting on the Hereford Area Plan showing new employment and housing sites. Consultation runs until 5th October. Cllr Hardwick was asked to attend a meeting to discuss flooding concerns along School Lane that the clerk will arrange with the Locality Steward.

5. Public Participation Session for Local Residents to raise matters relevant to the Parish Council

A local resident advised that a tree on Jubilee Green is covered in ivy and at risk of falling. The clerk will contact the lengthsman to investigate. Another local resident expressed their thanks for the recent footpath clearance that had been undertaken. It was clarified that the Traffic Regulation Order process that the parish council are undertaking covers both ends of the village. With regard to the NDP a resident asked that comments online relating to site 6 were noted. A resident advised that the pothole repairs at Little Tarrington were only partly done and many more still needed repair.

6. Planning:

a) To Consider Planning Applications referred for comment: none

b) To Note Decisions Received from Herefordshire Council – noted below.

7. Update on Tarrington Neighbourhood Development Plan

a) To Consider NDP Draft Plan and Regulation 14 Consultation Documents

The Parish Council had arranged for David Nicholson to come along and present the NDP documents and answer any questions. As he had given his apologies the decision on the NDP Draft Plan was deferred. It was AGREED that in order to keep printing costs down that at the consultation stage only flyers would be sent to residents advising that the draft plan would be available to view online and should anyone require a hard copy to contact the clerk.

RESOLUTION / ACTION: Item deferred.

8. Information Section / Correspondence / Discussion:

a) To Discuss Churchyard Maintenance Support

The clerk had read out at the previous meeting the legal notice that had been received. The clerk has sought further advice which upholds that the parish council cannot give financial support to the maintenance of an open churchyard without the chance of a legal challenge. The Parish Council can contribute to the repairs or protection of the war memorial which is in the churchyard.

RESOLUTION / ACTION: The Parish Council agreed with the advice received.

b) To Receive Suggestions of where to place SmartWater notices in the village

RESOLUTION / ACTION: It was AGREED to leave this decision to the Neighbourhood Watch group.

c) To Discuss Parish Council putting names forward for housing developments / roads

A request had been received from a local resident. The clerk had enquired with the Ward Councillor the process of naming new developments or roads. The developer or landowner has the ultimate decision but suggestions can be given to them.

RESOLUTION / ACTION: It was AGREED that suggestions could be forwarded by the parish council but that they have no power in the decisions.

d) To Discuss and Decide new and replacement Notice Board Locations

A new, bigger board has been made for Barrs Orchard.

RESOLUTION / ACTION: Cllr Fowler will arrange for the new board to be put up ASAP and the other one moved to replace the one at Garbrook.

e) To Appoint Councillor to do the Tatler Report

Councillors were asked to consider if they would take on doing the report for the Tatler. No nominations were received so item deferred. A note will be put in the Tatler for residents to refer to the parish council website for latest news.

RESOLUTION / ACTION: Deferred

f) To Review Information and Outstanding Actions

RESOLUTION / ACTION: Reviewed and updated.

g) To Receive Reports from any meetings attended

RESOLUTION / ACTION: Cllr Ward had attended the HALC Eastern Area Annual meeting in July. The next meeting is scheduled for 21st November.

h) To Note any Meetings and/or Training Dates

RESOLUTION / ACTION: A new HALC Training Diary is expected for the Autumn.

9. Highways/Footpaths:

a) To Note Weekly reports from Balfour Beatty Locality Steward

Noted.

b) To Discuss any new Highways / P3 footpath issues

The lengthsman is to view the tree on Jubilee Green.

Cllr Ward the Parish Footpaths Officer gave the following report:-

Footpath TR16 from above Aldersend to Garbrook has been completely cleared and opened at Hillfields (which is a derelict, neglected field with no identifiable landowner). Our lengthsman has carried out this work and the path is now open for the foreseeable future. Footpath TR17 from Aldersend to Durlow has a new footbridge and gate installed at Oakeyfield. The work was carried out by the lengthsman. All other footpaths are open. Footpaths in Little Tarrington will be looked at as part of the project to complete the definitive map by 2026.

c) To Consider Response to Herefordshire Council Pothole Repairs and Public Realm Services Enquiry

**** Cllr Outtrim left the room whilst this item was being discussed****

The main opinion was that all potholes in close proximity, irrelevant of size, should be repaired at the same time to save the extra cost and time in having to revisit the same area at a later date.

RESOLUTION / ACTION: The clerk will forward this view.

d) To Note Traffic Regulation Order quote received

RESOLUTION / ACTION: The quote of £542.30 was accepted to enable the project to move forward.

e) To Discuss Speed Enforcement

The latest SID results had been received.

RESOLUTION / ACTION: The clerk will contact The Safer Roads Partnership requesting that the speed camera van visit Tarrington occasionally.

f) To Discuss Flooding at The Willows

RESOLUTION / ACTION: A meeting will be arranged by the clerk once we have had some rainfall with the Locality Steward and Drainage Technician to discuss the flooding problem.

10. Finance:

a) To Discuss Draft Budget and Precept for 2019/2020

This was discussed and the parish council are minded to request a precept of £20k.

RESOLUTION / ACTION: A final decision will be made at the November meeting.

b) To Decide Date for Finance Working Group Meeting

RESOLUTION / ACTION: The clerk will email all members and arrange a mutually convenient date.

c) To Note Finance Report and Bank Balances

Finance Report noted. Bank Balances as at 7/8/18 current account £30547.46 reserve account £10057.35

RESOLUTION / ACTION: Noted

d) To Consider Payments of Outstanding Accounts:-

000815: J Chester – clerk salary and expenses July/August – as advised
 000816: HMRC – PAYE July/August - £74.20
 000817: Richard Mills – lengthsman - £556.80
 000818: Richard Morgan – grass cutting - £550.00
 000819: DJN Planning Ltd – NDP support – £500.00
 000820: LECH – room hire July - £15.00

RESOLUTION / ACTION: All payments above were AGREED.

11. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

- NDP
- 2019/2020 Parish Precept
- Councillor Vacancy Co-option
- Church View Maintenance of Trees and Shrubs
- Traffic Regulation Order
- Notice Board

12. Date and Time of Next Scheduled Meeting

2018 - Monday 12th November,

2019 - Monday 14th January, Monday 11th March, Monday 13th May all at 7.30pm

The Chairman declared the meeting closed at 20.50pm

Signed..... Dated.....
 Chairman

INFORMATION SHEET

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- HALC “Best Behaviour” training meeting attendance postponed
- New Notice Board and footpath sign arranged
- NDP support work undertaken and grant application approved
- Job list sent to lengthsman
- 2019/20 Budget drafted

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Road Closure Notices *
- Balfour Beatty – Parish Footpath Officer Meeting Briefing Notes Q&A *
- Herefordshire Rural Hub August & September Newsletter *
- Herefordshire Council - Hereford Area Plan Housing and Employment Site Options Consultation*
- Herefordshire Council – Invitation to Parish Council summit 17 October *
- Herefordshire Council – Public Space Protection Order (Dog Fouling) *
- Herefordshire Council – War Memorials Maintenance & Repair *
- Herefordshire Council – Cabinet updates 20/7 & 2/8 *
- Herefordshire Council – Annual Fire Authority Report 2018-19*
- SID results May/July / August *
- Neighbourhood Watch – Smart Water Meeting 15th Sept *
- HALC – Information Corner 11 August *
- HALC – Eastern Area Agenda and Draft Minutes Wed 18 July *
- Herefordshire Centre for Community Led Housing meeting 29 Sept 11am Blind College *

* Circulated to Cllrs.

Outstanding Actions – These are the consolidated actions outstanding after the last meeting:

| Meeting | Minute | Action | Status | Comments |
|-----------|--------|-----------|-----------|---|
| July 2015 | | NDP Team | Ongoing | Details of NDP progress to be put onto website |
| Jan 2017 | 10.3 | RH | Ongoing | Investigate options for motion sensor light for Church View carpark |
| July 2017 | 10b | JW/RH | Completed | Tour parish to identify defects to report |
| Jan 2018 | 8.4 | MD/RH/LO | Ongoing | Progress TRO |
| May 2018 | 10 | Clerk | Complete | Progress NDP, arrange grants and produce timeline |
| May 2018 | 12 | All Cllrs | Ongoing | Read pages 1-25 of GDPR Toolkit |
| May 2018 | 16 | Clerk | | Defer litter pick until spring 2019 |
| June 2018 | 7 | All Cllrs | Ongoing | Ensure that ALL correspondence goes via / through the clerk to comply with new GDPR Regulations |
| July 2018 | 8 | Clerk | Complete | Obtain advice about supporting churchyard maintenance |

PLANNING RECORD (last six months – for older applications please visit www.herefordshire.gov.uk)

App No: 173340 & 173342 - Oak House, Tarrington, HR1 4JF

Proposed garage block, front porch and conservation roof light.

PC Comment: The Parish Council have no objections

HEREFORDSHIRE COUNCIL DECISION: GRANTED 20.8.18

App No: P181409/FH - The Croft Alders End Tarrington HR1 4ET, Proposed first floor extension to existing building.

PC Comment: The Parish Council have no objections.

HEREFORDSHIRE COUNCIL DECISION – GRANTED 24.5.18

App No: 181133 – The Hop Yard, Eastwood Farm, Tarrington, HR1 4JF – Proposed new access and track, with re-positioning of gate.

PC Comment: The Parish Council have no objections.

HEREFORDSHIRE COUNCIL DECISION – WITHDRAWN 21.8.18

App No: 181816 – Oast House, Merrivale Farm, Eastwood Conversion of oast house to residential dwelling (part retrospective).

PC Comment: The Parish Council have no objections

HEREFORDSHIRE COUNCIL DECISION – GRANTED 21.8.18

App No: 181943 – Land to the North of School Road (U66207) Outline planning application for up to 15 dwellings. All matters reserved apart from access..

PC Comment: The Parish Council support but require clarification on flooding and hedges.

HERFORDSHIRE COUNCIL DECISION –

App No: 181875 - Green Acres, Tarrington, HR1 4HR Proposed two storey and single storey extension to existing house of

PC Comment: The Parish Council have no objections

HERFORDSHIRE COUNCIL DECISION –

App No: 182235 - Durlow Barn Farm, Tarrington, HR1 4JQ Proposed erection of general purpose farm building for fodder livestock and machinery storage

PC Comment: The Parish Council have no objection in principle but would like to have seen more detail.

HERFORDSHIRE COUNCIL DECISION –

App No: P182530/FH -The Old Police House Tarrington Hereford Herefordshire HR1 4HZ Proposed erection of a new timber framed clad shed & store within the existing residential curtilage.

HERFORDSHIRE COUNCIL DECISION – GRANTED 23.8.18

App No: P182313/V - The Old Police House Tarrington Hereford Herefordshire HR1 4HZ Proposed erection of a new timber framed tractor shed & store within the existing residential curtilage. **Certificate of Lawfulness (CLOPD)**

HERFORDSHIRE COUNCIL DECISION – Determination Made (Withdrawn) Thursday 26 July 2018