

TARRINGTON PARISH COUNCIL

Parish Clerk: Mrs. J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: tarrington.pc@btinternet.com website: <https://tarringtonpc.org.uk>

Minutes of the Parish Council Meeting held on Monday 12th November 2018 at 7.30pm

Present

Councillors Janette Ward, Robert Hodges, Ian Howard, Linzy Outtrim and Trevor Kerr

In attendance

Backbury Ward Councillor John Hardwick
Janet Chester – Parish Clerk

Members of the Public: 6

1. Apologies for Absence

Cllr Tector (illness), Cllr Fowler (tendered resignation due to other commitments)

2. Declarations of Interest and any Requests for Dispensations

Cllr Outtrim declared a general interest as she is an employee of Balfour Beatty
Cllr Hodges declared an interest in agenda items 10c and 11d as he is a LECH trustee

3. Councillor Vacancies

Cllr Hodges proposed Paul Grey as a co-option onto the parish council to fill the current vacancy, seconded by Cllr Kerr. Unanimously agreed.

RESOLUTION / ACTION: The Declaration of Acceptance of Office and other necessary forms were completed. The clerk will forward a copy of these to Herefordshire Council.

4. Approval of Minutes

RESOLUTION: The minutes of the Parish Council meetings held on 10th September 2018 having previously been circulated were AGREED and duly signed by the Chairman.

5. Brief Report from Backbury Ward Councillor John Hardwick

Cllr Hardwick reported that he attended the Herefordshire Council Parish Council Summit on 17th October which was well attended by officers, cabinet members and councillors, 77 parish councils were represented. A full report will be circulated. Another meeting is scheduled for 24th January 2019. Ward Cllr Hardwick gave recognition that due to staffing re-organisation in Herefordshire Council the current Parish Liaison and Rural Services Officer is leaving Herefordshire Council next week. Improvements to road safety at Mordiford School are slowly progressing. He advised of a forthcoming potential road closure at Trumpet Crossroads 21 – 27 November due to road works.

6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council

The editor of the Tarrington Tatler asked for the report from the parish council to be a maximum of 450 words / one side of A5 and perhaps just bullet points to help with the publication.

With regard to the NDP a resident asked if the parish council would re-consider sending the full Neighbourhood Draft Plan Regulation 14 document to all households rather than just a flyer advising it could be viewed online or a hard copy requested.

7. Planning:

- a) To Consider Planning Applications referred for comment: none
- b) To Note Decisions Received from Herefordshire Council – noted below.

8. Update on Tarrington Neighbourhood Development Plan

- a) To Consider NDP Draft Plan and Regulation 14 Consultation Documents

This was discussed at length and a number of concerns raised. The Parish Council decided in May to include land within sites 6 & 8 in the NDP as recommended in the Housing Site Assessment Update (April 2018). The Parish Council have supported planning applications submitted for both sites 6 & 8. A new NPPF has been issued in July 2018 and a number of planning applications decided in the parish including the approval of 17 new dwellings on the western part of site 8 in July 2018.

RESOLUTION / ACTION: The Parish Council agree with Herefordshire Council's Core Strategy that Tarrington village should be the main focus for housing development not Little Tarrington and wishing to obtain proportionate growth in the parish therefore no longer wish to progress the eastern part of site 8 in the NDP. The clerk will ask for the draft plan and settlement boundaries to be amended to reflect this.

9. Highways/Footpaths:

- a) To Note Weekly reports from Balfour Beatty Locality Steward

Noted.

- b) To Discuss any new Highways / P3 footpath issues

There are two grit bins that are possibly damaged along Tarrington Common Road and may need replacing.

RESOLUTION / ACTION: The Clerk will ask the locality steward to investigate and report back.

- c) To Consider Quotes for maintenance to tree and shrubs on Jubilee Green / Church View

The tree had been inspected and quotes had been obtained.

RESOLUTION / ACTION: It was decided that ideally the tree should be saved so it was agreed to cut the ivy at the ground and remove from trunk and branches. Branches will be pollarded to reshape the tree. All material and labour supplied and debris removed for £360.00. The clerk will action.

The hedge and shrubs need a tidy up. It was decided that if the quote of £125 includes the car park area the clerk was authorised to ask the contractor to do the work.

- d) To Receive Update on Traffic Regulation Order

The clerk had received confirmation that an assessment will soon be undertaken and the results forwarded.

- e) To Receive Update on Speed Enforcement Camera

The clerk has contacted the Safer Roads Partnership who will collect speed data through the village with a view to future deployment of a speed monitoring and enforcement camera van.

10. Finance:**a) To Decide Draft Budget and Precept for 2019/2020**

This was discussed at length. Lengthsman and footpath grants will no longer be received from Herefordshire Council so to continue to maintain an attractive and safe parish the maintenance costs will need to be budgeted for and paid by the parish council. 2019 is a local government election year and relevant costs need to be budgeted for. The parish council decided to reduce the precept from the £22k received in 2018/2019 to £21k in 2019/2020.

RESOLUTION / ACTION: A final decision was made for the clerk to request £21k.

b) To Note Finance Report and Bank Balances

Finance Report noted. Bank Balances as at 5/10/18 current account £42668.55 reserve account £10057.35

RESOLUTION / ACTION: Noted

c) To Consider Payments of Outstanding Accounts:-

000821: Autela Group – Payroll Services Q2 - £48.26

000822: JC Business Opportunities – Notice Board – £275.00

000823: Richard Morgan – grass cutting - £275.00

000824: LECH – room hire Sept - £15.00

000825: J Chester – clerk salary and expenses Sept/Oct – as agreed/advised

000826: HMRC – PAYE Sept/Oct - £74.20

RESOLUTION / ACTION: All payments above were AGREED. It was further AGREED that the clerk will not release the payment for the notice board until it has been installed and the other board moved.

11. Information Section / Governance / Correspondence / Discussion:**a) To Appoint a Councillor to do Tatler Report**

RESOLUTION / ACTION: The clerk will formulate this months report and circulate to all councillors before forwarding to the editor. Appointment of councillor to do Tatler report deferred.

b) To Review Information and Outstanding Actions

Reviewed and updated.

RESOLUTION / ACTION: The clerk will arrange a meeting to discuss the flooding issue now that we are getting higher rainfall.

c) To Consider Grant Request from Tarrington Tatler

The clerk had received a letter requesting a grant of £700. Details were given in the letter of the Tatlers past years income and costs.

RESOLUTION / ACTION: A grant of £700 was AGREED. The payment will be authorised and made at the January parish council meeting.

d) To Consider Grant Request from LECH for playing fields maintenance

N.B. Cllr Hodges having declared an interest left the room at this point.

The clerk had received a letter requesting a grant of £330 towards the maintenance and grass cutting of the playing fields. Details were given in the letter of the past years costs.

RESOLUTION / ACTION: A grant of £330 was AGREED. The payment will be authorised and made at the January parish council meeting.

N.B. Cllr Hodges re-entered the room at this point.

e) To receive reports from Meetings Attended

Cllr Ward attended the Parish Council summit on 17th October.

Cllr Howard attended the NMiTE inauguration on 19th October.

Ward Cllr Hardwick and Cllr Outtrim attended a Balfour Beatty Ward Members Briefing on Winter Maintenance where 16 gritters, 4 quad bikes and 2 snow blowers were viewed, performance figures presented and a Q&A session took place.

f) To Note and Meeting and/or Training Dates

HALC Conference and AGM – Sat 17th November – the clerk hopes to attend.

HALC Eastern Area Meeting – Wed 21st November 7.30pm at Bosbury – Cllr Ward and the clerk hope to attend.

12. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

- Tree Warden Guest Speaker
- NDP
- Councillor Vacancy
- Church View Maintenance of Trees and Shrubs
- Traffic Regulation Order
- Notice Board
- Tatler Report
- Bus Service
- Jubilee Green Purpose and costs
- Village Spring Clean Project

13. Date and Time of Next Scheduled Meeting

2019 - Monday 14th January, Monday 11th March, Monday 13th May all at 7.30pm

The Chairman declared the meeting closed at 21.25pm

Signed..... Dated.....
Chairman

INFORMATION SHEET

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- New Notice Board and footpath sign arranged
- NDP support work undertaken
- Job list sent to lengthsman
- 2019/20 Budget drafted
- TRO quote acceptance confirmed
- Safer Roads Partnership contacted re speed camera
- General Correspondence responded to
- Missing Ashperton road sign at Woodsend requested replacement
- Gavel purchased

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GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Road Closure Notices *
- Herefordshire Rural Hub October & November Newsletter *
- Herefordshire Council - Training to become an Interpreter *
- Herefordshire Council – Invitation to Parish Council summit 17 October *
- Herefordshire Council – Invitation to NMiTE inauguration 19th Oct *
- Herefordshire Council – Summit Info *
- Herefordshire Council – Remembrance Sunday Programme of Events *
- Herefordshire Council – One Community LGA/NALC Guide
- Herefordshire Council – Changes in Parish Liaison *
- Herefordshire Council – Cabinet updates 19/7 & 4/10 & 24/10*
- SID results Oct *
- HALC – Autumn Training Diary *
- Dwr Cymru – Invitation to Wastewater Treatment Works 2nd Nov *

* Circulated to Cllrs.

Outstanding Actions – These are the consolidated actions outstanding after the last meeting:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
Jan 2017	10.3	RH	Ongoing	Investigate options for motion sensor light for Church View carpark
Jan 2018	8.4	MD/RH/LO	Ongoing	Progress TRO
May 2018	12	All Cllrs	Ongoing	Read pages 1-25 of GDPR Toolkit
May 2018	16	Clerk		Defer litter pick until spring 2019
June 2018	7	All Cllrs	Ongoing	Ensure that ALL correspondence goes via / through the clerk to comply with new GDPR Regulations
Sept 2018	8d	RF	Ongoing	Arrange for larger notice board to be made and current board relocated to Garbrook
Sept 2018	9b	Clerk	Ongoing	Ask lengthsmen to inspect tree on Church View and quote for works
Sept 2018	9e	Clerk	Ongoing	Request Safer Roads Partnership Speed Camera
Sept 2018	9f	Clerk	Ongoing	Arrange meeting with Locality Steward and Drainage Technician to view flooding problem at The Willows once significant rainfall occurs

PLANNING RECORD (last six months – for older applications please visit www.herefordshire.gov.uk)

App No: 173340 & 173342 - Oak House, Tarrington, HR1 4JF

Proposed garage block, front porch and conservation roof light.

PC Comment: The Parish Council have no objections

HEREFORDSHIRE COUNCIL DECISION: GRANTED 20.8.18

App No: 181816 – Oast House, Merrivale Farm, Eastwood Conversion of oast house to residential dwelling (part retrospective) .

PC Comment: The Parish Council have no objections

HEREFORDSHIRE COUNCIL DECISION – GRANTED 21.8.18

App No: 181943 – Land to the North of School Road (U66207) Outline planning application for up to 15 dwellings. All matters reserved apart from access..

PC Comment: The Parish Council support but require clarification on flooding and hedges.

HEREFORDSHIRE COUNCIL DECISION –

App No: 181875 - Green Acres, Tarrington, HR1 4HR Proposed two storey and single storey extension to existing house of

PC Comment: The Parish Council have no objections

HEREFORDSHIRE COUNCIL DECISION – GRANTED 19.7.18

App No: 182235 - Durlow Barn Farm, Tarrington, HR1 4JQ Proposed erection of general purpose farm building for fodder livestock and machinery storage

PC Comment: The Parish Council have no objection in principle but would like to have seen more detail.

HEREFORDSHIRE COUNCIL DECISION – GRANTED 8.8.18

App No: P182530/FH -The Old Police House Tarrington Hereford Herefordshire HR1 4HZ Proposed erection of a new timber framed clad shed & store within the existing residential curtilage.

HEREFORDSHIRE COUNCIL DECISION – GRANTED 23.8.18