

TARRINGTON PARISH COUNCIL

Parish Clerk: Mrs. J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: tarrington.pc@btinternet.com website: <https://tarringtonpc.org.uk>

Minutes of the Parish Council Meeting held on Monday 14th January 2019 at 7.30pm

Present

Councillors Janette Ward, Robert Hodges, Paul Grey, Ian Howard, Trevor Kerr and Mike Tector

In attendance

Backbury Ward Councillor John Hardwick
Janet Chester – Parish Clerk

Members of the Public: 14

1. Apologies for Absence

Cllr Outtrim (other commitments)

2. Declarations of Interest and any Requests for Dispensations

Cllr Hodges declared an interest in agenda item 9b as he is a LECH trustee

3. Councillor Vacancies

The Notice of Vacancy closes on the 15th January after which the parish council are free to co-opt a new councillor if they wish.

RESOLUTION / ACTION: Deferred to March meeting.

4. Approval of Minutes

RESOLUTION: The minutes of the Parish Council meetings held on 12th November 2018 having previously been circulated were AGREED and duly signed by the Chairman.

5. Brief Report from Backbury Ward Councillor John Hardwick

Cllr Hardwick reported that another Herefordshire Council Parish Council Summit meeting will be held on 24th January. Cllr Hardwick advised that two long standing planning officers had recently left Herefordshire Council and that Charlotte Atkins had taken over as case officer for the two current outstanding applications in the village. Purdah period starts on 12th March due to elections on 2nd May so no NDP consultations will commence after 28th January.

6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council

With regard to the NDP a resident asked if the parish council would consult now on the draft NDP which has been published on the website. It was pointed out that this is a DRAFT document that is still subject to amendments. Once the final draft has been approved and adopted by the Parish Council it will be submitted to Herefordshire Council for Regulation 14 Consultation where residents will be given the opportunity to make comments.

Russell Pryce gave a short presentation on the planning application 184506 below.

7. Planning:

a) To Consider Planning Applications referred for comment:

184506 – Land West of Garbrook, Little Tarrington, Hereford

Proposed development of ten dwellings including 2 affordable homes and 2 self build plots and associated access road, footpath link, sustainable drainage, hedgerow, tree and orchard planting.

PC Comment: A vote was taken with 1 councillor voting for and 5 councillors voting against. The Parish Council OBJECT to this planning application. They wish for the main housing growth to be in the core of Tarrington village, and believe that to develop this site further would be over development and detrimental to the landscape and also lead to future ribbon development along the A438.

184489 - 3 The Old Rectory, School Road, Tarrington, HR1 4EU

Proposed replacement bay windows and sash windows

PC Comment: The Parish Council have no objections.

b) To Note Decisions Received from Herefordshire Council – noted below.

8. Highways/Footpaths:

a) To Note Weekly reports from Balfour Beatty Locality Steward

Noted.

Balfour Beatty report that all grit bins have been refilled and that they are doing a remapping of grit bins countywide.

b) To Discuss any new Highways / P3 footpath issues

The two grit bins that are damaged along Tarrington Common Road have been reported for replacement. The clerk has been advised that claims for P3 grant must be submitted to Hereford Council by the end of February.

RESOLUTION / ACTION: The clerk will order P3 footpath materials to the value of the outstanding grant, Stile Kits and Ditch Crossing Kits are required.

c) To Consider Quotes for Maintenance to tree and shrubs on Jubilee Green

The current quote does not include the shrubs and hedge in the car parking area.

RESOLUTION / ACTION: Quotes are to be sought for cutting back the shrubs and inside hedge on Jubilee Green including the car park area.

d) To Receive Update on Traffic Regulation Order

The clerk had received an assessment report and forwarded to councillors. Councillors queried why it did not include Hereford end of the village.

RESOLUTION / ACTION: The clerk will query the report and hold the payment pending receipt of full report. It was AGREED that any recommendations from Herefordshire Council are not to be activated until the Section 106 agreement for the approved planning application at Little Tarrington is decided.

e) To Receive Update on Speed Enforcement Camera

The clerk has contacted the Safer Roads Partnership who will collect speed data through the village with a view to future deployment of a speed monitoring and enforcement camera van.

RESOLUTION / ACTION: Deferred to March meeting.

9. Finance:

a) To Note Finance Report and Bank Balances

Finance Report noted. Bank Balances as at 1/1/19 current account £41807.32 reserve account £10057.35

RESOLUTION / ACTION: Mr & Mrs Forrester who were present at the meeting were thanked for their donation towards Jubilee Green maintenance. Finance Report was Noted.

b) To Consider Payments of Outstanding Accounts:-

- 000827: Tarrington Tatler – annual grant - £700.00
- 000828: LECH – room hire Nov - £15.00
- 000829: LECH – donation to playing fields maintenance - £330.00
- 000830: Herefordshire Council – TRO Assessment - £650.76
- 000831: EZ Hosts Ltd – annual parish website domain name fee - £15.00
- 000832: J Chester – clerk salary Nov/Dec/Jan – as agreed plus expenses of £216.64
- 000833: HMRC – PAYE Nov/Dec/Jan - £111.40
- 000834: HALC – annual PC website hosting fee - £66.00
- 000835: Autela Group – Payroll Services Q3 - £48.26
- 000836: Richard Mills – lengthsman - £432.00

RESOLUTION / ACTION: All payments above were AGREED with exception of 000830 which will be held pending receipt of full TRO assessment report.

10. Information Section / Governance / Correspondence / Discussion:

a) To Note Resignation of Current Clerk and to Discuss arrangements for Appointing New Clerk

The chairman advised that the current clerk leaves on the 19th January. The current clerk was thanked for all her help and advice over the last five years and told she will be sorely missed.

RESOLUTION / ACTION: It was AGREED that HALC are used to advertise the vacancy and appoint a new clerk. They will also provide temporary cover until a new clerk is appointed.

b) To Appoint a Councillor to do Tatler Report

RESOLUTION / ACTION: Cllr Paul Grey offered to do this meetings report. Suggestion that job was rotated between the councillors each meeting. Decision deferred to March meeting.

c) To Discuss Old Parish Website

A request had been received from the LEH committee to review and update the current village website rather than them setting up their own website.

RESOLUTION / ACTION: It was agreed that the Tarrington Village Website would continue under the ownership of The Parish Council. Vikki Avery, assisted by Debbie Wells and the Parish Council clerk would be administrators on the website and would include news and information from the Lady Emily Community Hall. In addition suitable items of interest like events in neighbouring villages would be included. All historic PC documents would remain available to view and a link to the new Parish Council website added.

d) To Discuss Bus Service for Tarrington

The resident who asked for this to be raised was not present at the meeting. The Ledbury/Hereford 476 service has been cut with the last bus from Hereford now at 7.15pm. Residents are advised to contact bus service providers for timetables as Herefordshire Council no longer provide timetable booklets.

e) To Discuss the Purpose of Jubilee Green

Jubilee Green is deemed to be underused by residents.

RESOLUTION / ACTION: A request will be put into the Tatler asking for residents to send suggestions to the parish council of ideas for community events to be held on Jubilee Green.

f) To Discuss Village Spring Clean Project

RESOLUTION / ACTION: A date was set for a village litter pick - Saturday 16th March meeting outside the Tarrington Arms at 10am. The chairman will arrange for equipment to be provided.

g) To Review Information and Outstanding Actions

Reviewed and updated.

RESOLUTION / ACTION: The clerk will arrange a meeting to discuss the flooding issue now that we are getting higher rainfall.

h) To receive reports from Meetings Attended

None.

i) To Note and Meeting and/or Training Dates

Herefordshire Council Parish Summit 24th January – Cllr Ward hopes to attend.

11. To Raise Items for Next Scheduled Parish Council Meeting (no discussion)

- Tree Warden Guest Speaker
- NDP (extra-ordinary meeting to be held provisional dates 4th or 11th Feb TBC)
- Councillor Vacancy
- Jubilee Green Maintenance of Trees and Shrubs
- Traffic Regulation Order
- Speed Enforcement
- Notice Board
- Tatler Report

12. Date and Time of Next Scheduled Meeting

2019 - Monday 11th March, Monday 13th May all at 7.30pm

The Chairman declared the meeting closed at 21.18pm

Signed..... Dated.....
Chairman

INFORMATION SHEET

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- New Notice Board and footpath sign arranged
- NDP support work undertaken
- Job list sent to lengthsman
- 2019/20 Budget completed
- TRO quote acceptance confirmed
- Safer Roads Partnership contacted re speed camera
- General Correspondence responded to
- 2019/2020 Precept of £21k requested
- Invoice for SID hire sent to Fownhope PC
- Jubilee Green Hedging Quote queried

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Road Closure Notices *
- Herefordshire Rural Hub December & January Newsletter *
- Herefordshire Council - Cabinet Update *
- Herefordshire Council – Community Champions *
- Herefordshire Council – Invitation to Parish Council summit 24 January *
- SID results - December *
- HALC – Information Corner *
- Herefordshire Council / Balfour - Traffic Regulation Assessment *

* Circulated to Cllrs.

Outstanding Actions – These are the consolidated actions outstanding after the last meeting:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
Jan 2017	10.3	RH	Ongoing	Investigate options for motion sensor light for Church View carpark
Jan 2018	8.4	MD/RH/LO	Ongoing	Progress TRO
May 2018	12	All Cllrs	Ongoing	Read pages 1-25 of GDPR Toolkit
May 2018	16	Clerk	Complete	Defer litter pick until spring 2019
June 2018	7	All Cllrs	Ongoing	Ensure that ALL correspondence goes via / through the clerk to comply with new GDPR Regulations
Sept 2018	8d	RF	Ongoing	Arrange for larger notice board to be made and current board relocated to Garbrook
Sept 2018	9b	Clerk	Complete	Ask lengthsman to inspect tree on Church View and quote for works
Sept 2018	9e	Clerk	Ongoing	Request Safer Roads Partnership Speed Camera
Nov 2018	8a	NDP	Ongoing	NDP draft plan to be amended to reflect that Tarrington village is to be the main focus for housing development
Nov 2018	9b	Clerk	Reported	Two grit bins along Tarrington Common Road damaged
Nov 2018	9c	Clerk	Complete	Jubilee Green tree to be pollarded. Quote for maintenance to be queried.
Nov 2018	10c	Clerk	Ongoing	Hold payment for notice board until works completed
Nov 2018	11b	Clerk	Ongoing	Arrange meeting with Locality Steward and Drainage Technician to view flooding problem at The Willows once significant rainfall occurs

PLANNING RECORD (last six months – for older applications please visit www.herefordshire.gov.uk)

App No: 173340 & 173342 - Oak House, Tarrington, HR1 4JF

Proposed garage block, front porch and conservation roof light.

PC Comment: The Parish Council have no objections

HEREFORDSHIRE COUNCIL DECISION: GRANTED 20.8.18

App No: 181816 - Oast House, Merrivale Farm, Eastwood Conversion of oast house to residential dwelling (part retrospective) .

PC Comment: The Parish Council have no objections

HEREFORDSHIRE COUNCIL DECISION – GRANTED 21.8.18

App No: 181943 – Land to the North of School Road (U66207) Outline planning application for up to 15 dwellings. All matters reserved apart from access..

PC Comment: The Parish Council support but require clarification on flooding and hedges.

HEREFORDSHIRE COUNCIL DECISION –

App No: 181875 - Green Acres, Tarrington, HR1 4HR Proposed two storey and single storey extension to existing house of

PC Comment: The Parish Council have no objections

HEREFORDSHIRE COUNCIL DECISION – GRANTED 19.7.18

App No: 182235 - Durlow Barn Farm, Tarrington, HR1 4JQ Proposed erection of general purpose farm building for fodder livestock and machinery storage

PC Comment: The Parish Council have no objection in principle but would like to have seen more detail.

HEREFORDSHIRE COUNCIL DECISION – GRANTED 8.8.18

App No: P182530/FH -The Old Police House Tarrington Hereford Herefordshire HR1 4HZ Proposed erection of a new timber framed clad shed & store within the existing residential curtilage.

HEREFORDSHIRE COUNCIL DECISION – GRANTED 23.8.18