

TARRINGTON PARISH COUNCIL

Councillors are summoned to attend the Annual Meeting of the Parish Council at
Lady Emily Community Hall on Thursday 27th May at 7.30 pm

The meeting will be held in line with national COVID guidance and will be limited to parish councillors & clerk plus six local-residents indoors – additional attendance by local-residents will mean the meeting will assemble outside.

Agenda

1. To elect a Chairman & Vice Chairman
2. To receive apologies for absence.
3. To co-opt two councillors to fill current vacancies.
4. To receive declarations of interest & written requests for dispensation.
5. Open Session
 - 5.1 To receive a brief verbal report from Ward Councillor John Hardwick.
 - 5.2 To receive views of local residents on parish matters.
6. To adopt the minutes of the previous meeting held on 15th April 2021.
7. **Planning:** To comment on applications for determination by Herefordshire Council:
 - 7.1 Application P211438/FH. 4 Leys Farm, Tarrington. Proposed single storey extension to detached garage and install chimney flue to house.
 - 7.2 Application P211425/F. The Tomkins, Tarrington. Proposed change of use of land to domestic curtilage and erection of detached garage, plant room and cycle store with studio loft over ancillary to main dwelling.
8. **Finance:** To note current bank balances & consider the following payments:
 - 8.1 Renewal of annual insurance cover with Zurich @ £305.18.
 - 8.2 Renewal of annual membership of Herefordshire Green Network @ £50.00.
 - 8.3 HALC invoice for recruitment of Clerk/RFO @ £200 + £40 VAT
 - 8.4 Internal Audit fee - £200.
9. **Annual Governance & Accountability Return ... to consider:**
 - 9.1 Internal Auditor's report.
 - 9.2 Governance Statements.
 - 9.3 Accounting statements.
 - 9.4 Submission of an exemption certificate.
 - 9.5 Dates for the public to exercise their rights.
10. **Highways/Footpaths/Green Spaces/Environment**
 - 8.1 To note that Fownhope PC no longer require hire of SID as they have purchased their own.
11. **Jubilee Green**
12. **To raise matters for next meeting on 12th July (no discussion).**

A resolution will be passed to exclude the public from the following confidential employment item
13. **Employment of a new Clerk/RFO:**
 - 13.1 To consider report from Interview Panel & employ a new Clerk/RFO.
 - 13.2 To consider terms of employment contract.

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